

ON-GUARD

GATE SECURITY CONTROL



Tutorial Series

Add a Resident Event

The Navigation Screen

ON-GUARD

The screenshot shows a web browser window titled "OGLLevel100V43DEMO (N411)". The page features a dark blue header with the "ON-GUARD" logo in a stylized, metallic font. Below the logo is a navigation bar containing "Home", "Your Community Name Here", and "November 4, 2015". The main content area has a background image of a building and palm trees. Centered on this background is the text "WELCOME TO ON-GUARD VISITOR GATE ACCESS CONTROL" in a mix of white and metallic fonts. Below the text is a small, colorful illustration of a gated community. At the bottom center of the main area is a light blue button labeled "Continue". A blue callout box on the left contains the text "Press the Continue button to proceed." with an arrow pointing to the "Continue" button. The footer of the page includes "Licensed To: Your Name Here", "Copyright © 2005-2015 System Design Wizards, Inc. All rights", and the URL "http://onguardgate.com". The browser's address bar at the bottom shows "Browse" and navigation icons.

The Navigation Screen

ON-GUARD

The screenshot shows a web browser window titled "OGLevel100V43DEMO (N411)". The main content area features the "ON-GUARD" logo in the top left, a navigation bar with "Administrative Dashboard", "Your Community Name Here", and the date "November 4, 2015", and a help icon in the top right. Below the navigation bar, there is an information icon and the text "About On-Guard Level 100+ V4.3". A red "Exit" button is located in the top right corner of the main content area. The central part of the screen contains five blue buttons: "Residential Records", "Find Other Data", "Issue Visitor Pass", "Reports", and "Administrative". A blue callout box with the text "Press the Issue Visitor Pass" and an arrow points to the "Issue Visitor Pass" button. The footer of the page includes "Licensed To: Your Name Here", "Copyright © 2005-2015 System Design Wizards, Inc. All rights reserved.", and the URL "http://onguardgate.com". The browser's address bar shows "100" and "Browse".

OGLevel100V43DEMO (N411)

ON-GUARD ?

Administrative Dashboard Your Community Name Here November 4, 2015

i
About On-Guard
Level 100+ V4.3

Exit

Residential Records **Find Other Data**

Issue Visitor Pass **Reports**

Administrative

Press the Issue Visitor Pass

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100 Browse

The Issue Visitor Pass Screen

ON-GUARD

You will be taken to this screen automatically

OGLevel100V43DEMO

ON-GUARD Home Residentail Records Issue Visitor Pass Find Other Data Reports Administrative ?

Issue Visitor Pass: **Input** Your Community Name Here November 4, 2015

Resident Details List View Table View Last Name: **Homeowner**

Main Phone # Emergency Children Guests Contractors Vehicles Notes Visitors Expected Visitor Events Owners Map

Restricted Yes Street Address 14600 20 Ave Primary Phone 305-599-1242 EMail harryhomeowner@gmail.com Resident Type **RENTER**

1234Z Pin #

Display Picture	First Name	Last Name	Resident Code	Directions
	Harry	Homeowner	PRIMARY RESIDENT	At stop sign make RIGHT - EVEN # homes on LEFT, ODD # homes on RIGHT
	Mabel	Homeowner	CO-RESIDENT	

Barred Guests 2

Display Picture	Name	Status
	Jack Ripper	PERMANENT
	Boris Karloff	PERMANENT

Guest Records 3

First Name	Last Name	Status	From	To
Willy	Bonny	PERMANENT		
Paul	Brown	PERMANENT		
Marie	Laraque	PERMANENT		

Contractor Records 1

Company Name	Status	Type	Date From	Date To
Green Thumb	PERMANENT	LAWN SERVICE		

Find Resident Choose Pass Type Print Pass Calendar Exit

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The Issue Visitor Pass Screen



OGLevel100V43DEMO

ON-GUARD Home Residentail Records Issue Visitor Pass Find Other Data Reports Administrative ?

Issue Visitor Pass: **Input** Your Community Name Here November 4, 2015

Resident Details List View Table View Last Name: **Homeowner**

Main Phone # Emergency Children Guests Contractors Vehicles Notes Visitors Expected Visitor **Events** Owners Map

Restricted **Yes** Street Address 14600 20 Ave Primary Phone 305-599-1242 Email harryhomeowner@gmail.com Resident Type **RENTER**

1234Z Pin #

Display Picture	First Name	Last Name	Resident Code	Directions
	Harry	Homeowner	PRIMARY RESIDENT	At stop sign make RIGHT - EVEN # homes on LEFT, ODD # homes on RIGHT
	Mabel	Homeowner	CO-RESIDENT	

Barred Guests 2

Display Picture	Name	Status
	Jack Ripper	PERMANENT
	Boris Karloff	PERMANENT

Guest Records 3

First Name	Last Name	Status	From	To
Willy	Bonny	PERMANENT		
Paul	Brown	PERMANENT		
Marie	Laraque	PERMANENT		

Contractor Records 1

Company Name	Status	Type	Date From	Date To
Green Thumb	PERMANENT	LAWN SERVICE		

resident Choose Pass Type Print Pass Calendar Exit

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Please press the Events tab

The Add Option Records Screen

ON-GUARD

The screenshot shows a web browser window titled "OGLLevel100V43DEMO - 3". The interface features the "ON-GUARD" logo and a navigation menu with buttons for "Home", "Residential Records", "Issue Visitor Pass", "Find Other Data", "Reports", and "Administrative". A search bar contains "Issue Visitor Pass: Input" and the community name is "Your Community Name Here". The date is "November 4, 2015". Below this, there are tabs for "Resident Details", "List View", and "Table View", with "Last Name: Homeowner" displayed. A secondary menu includes "Main", "Phone #", "Emergency", "Children", "Guests", "Contractors", "Vehicles", "Notes", "Visitors", "Expected Visitor", "Events", "Owners", and "Map". The main content area is titled "Event Manager Display" with a counter set to "0" and an "Event Manager" button. A table with the following headers is visible:

Name	Event Purpose	Event Location	Event Date

At the bottom of the interface, there are buttons for "Find Resident", "Choose Pass Type", "Print Pass", "Calendar", and "Exit". The footer contains the text "Licensed To: Your Name Here", "Copyright © 2005-2015 System Design Wizards, Inc. All rights reserved.", and "http://onguardgate.com". A blue callout box on the left contains the text "Press the Event Manager button" with an arrow pointing to the "Event Manager" button.

The Add Option Records Screen

ON-GUARD

The screenshot displays the ON-GUARD software interface. The main window title is 'OGLLevel100V43DEMO'. The header features the 'ON-GUARD' logo and navigation tabs for 'Other Data', 'Reports', and 'Administrative'. The main content area shows a search result for 'Homeowner' on 'November 4, 2015'. Below this, there are tabs for 'Visitors', 'Expected Visitor', 'Events', 'Owners', and 'Map'. A counter shows '0' records, and an 'Event Manager' button is visible. A 'System Message' dialog box is open, displaying the text: 'There does not appear to be a record present, do you wish to add a record? If you do not wish to add a record the window will close.' The dialog has 'No' and 'Yes' buttons. A blue callout box with a white border points to the 'Yes' button and contains the text: 'Press the Yes button to add an Even or no to close the screen.' The bottom of the interface includes a navigation bar with buttons for 'Find Resident', 'Choose Pass Type', 'Print Pass', 'Calendar', and 'Exit'. The footer contains copyright information: 'Copyright © 2005-2015 System Design Wizards, Inc. All rights reserved.' and the website 'http://onguardgate.com'.

The Event Manager Input Screen

ON-GUARD

OGLevel100V43DEMO

ON-GUARD Event Manager: **Input**

ACTIONS

New
Delete
Show All

← →

Close

Event Manager Input

ID#

Account #

Street Address

Name

Purpose

Venue

Arrival Date Arrival Time Valid Thru

Today's Date

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100 Browse

Add the Event Visitor name, Purpose, Venue Arrival Date, Arrival Time, and Valid Thru fields.

The Event Manager Input Screen

ON-GUARD

ON-GUARD
GATE ACCESS SECURITY CONTROL



Event Manager: Input

Event Manager Input

ID#

Account #

Street Address

Name

Purpose

Venue

Arrival Date

Arrival Time

Valid Thu

Today's Date

ACTIONS

- New
- Delete
- Show All

Close Window

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After the information has been added, press the Close Window button.

The Issue Visitor Pass Screen



You will return to this screen.

Your Community Name Here
Total Resident Records 201

9:14:25 AM
Issue Visitor Pass: **Input**

Developer
July 28, 2015

Restricted

Yes

Display Picture	First Name	Last Name	Resident Code	Unit #	Rec #	Pin #
	Harry	Homeowner	PRIMARY RESIDENT	1	1	1234Z
	Mabel	Homeowner	CO-RESIDENT			

The resident is:

Street Address	Primary Phone	E-Mail	Resident Type
14600 SW 20 Avenue	321-599-1242	harry555@gmail.com	RENTER

Display Picture	Name	Status	Over-ride	Company Name	Status	Type
	Jack Ripper	PERMANENT	N	Green Thumb	PERMANENT	LAWN SERVICE

Name	Status
Art Able	PERMANENT
Paul Brown	PERMANENT
Marie Porter	PERMANENT

Authorized Guests

Name	Status	Arrival Date	Arrival Time	Valid Thru
Lynn Smith	Visitor	7/28/2015	1:00 PM	7/28/2015

Notes

Ben lost his keys. Call if turned in.

Directions

At stop sign make RIGHT
 ...EVEN # homes on
 LEFT. ODD # homes on
 RIGHT.

Issue Pass

Select Pass Type

Add Records

Add Option Records

Search Actions

Search Other Data

Barcode Lookup

Navigation Actions

Admin Dashboard

Residential Records

Exit On-Guard

Information

Help

Calendar

The Issue Visitor Pass Screen

Note Press the Event Display button to view the Events.

Your Community Name Here Total Resident Records

9:14:25 AM **Issue Visitor Pass: Input**
July 28, 2015

Main Phone# Emergency Children Guests Contractors Vehicles Notes Visitors Owners Map

Restricted
Yes

Display Picture	First Name	Last Name	Resident Code	Unit #	Rec #	Pin #
	Harry	Homeowner	PRIMARY RESIDENT	1	1	1234Z
	Mabel	Homeowner	CO-RESIDENT			

The resident is:

Street Address: Primary Phone: EMail: Resident Type:

Barred Guests

Display Picture	Name	Status
	Jack Ripper	PERMANENT

Authorized Contractors

Over-ride	Company Name	Status	Type
N	Green Thumb	PERMANENT	LAWN SERVICE

Directions

At stop sign make RIGHT
 ...EVEN # homes on
 LEFT. ODD # homes on
 RIGHT.

Authorized Guests

Name	Status
Art Able	PERMANENT
Paul Brown	PERMANENT
Marie Porter	PERMANENT

Notes

Ben lost his keys. Call if turned in.

Expected Visitor

Name	Status	Arrival Date	Arrival Time	Valid Thru
Lynn Smith	Visitor	7/28/2015	1:00 PM	7/28/2015

Event Display

The Issue Visitor Pass Screen



The Event Manager Display is now visible.

Your Community Name Here
Total Resident Records 201

9:29:16 AM
Issue Visitor Pass: Input

Logged In User: **Developer**
July 28, 2015

Main	Phone#	Emergency	Children	Guests	Contractors	Vehicles	Notes	Visitors	Owners	Map
-------------	--------	-----------	----------	---------------	-------------	----------	-------	----------	--------	-----

Restricted Yes	Display Picture	First Name	Last Name	Resident Code	Unit #	Rec #	Pin #
		Harry	Homeowner	PRIMARY RESIDENT	1	1	1234Z
		Mabel	Homeowner	CO-RESIDENT	The resident is: <input type="text"/>		

Street Address		Primary Phone		E-Mail	
14600 SW 20 Avenue		321-599-1242		harry555@gmail.com	

Barred Guests		Authorized Contractors				
Display Picture	Name	Status	Override	Company Name	Status	Type
	Jack Ripper	PERMANENT		N Green Thumb	PERMANENT	LAWN SERVICE

Authorized Guests		Notes	
Name	Status	Ben lost his keys. Call if turned in.	
Art Able	PERMANENT		
Paul Brown	PERMANENT		
Marie Porter	PERMANENT		

<input checked="" type="radio"/> Expected Visitor	Event Manager Display			<input checked="" type="radio"/> Event Display
Name	Event Purpose	Event Location	Event Date	
James Patterson	Party	At Residence	7/28/2015	

Directions	At stop sign make RIGHT - EVEN # homes on LEFT. ODD # homes on RIGHT
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Admin Dashboard Residential Records Exit On-Guard	Help Calendar
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http://onguardgate.com

The Issue Visitor Pass Screen



ON-GUARD
GATE ACCESS SECURITY CONTROL

Your Community Name Here

Total Resident Records **201**

9:29:16 AM

Issue Visitor Pass: **Input**

July 28, 2015

Logged In User: **Developer**

Find Resident
Print Pass

Issue Pass
Select Pass Type
Add Records
Add Option Records
Search Actions
Search Other Data
Barcode Lookup

Navigation Actions
Admin Dashboard
Residential Records
Exit On-Guard

Information
Help
Calendar

Main Phone# Emergency

Restricted
Yes

Display Picture First
Street Address
14600 SW 20 Ave

Display Picture Name S
Barred Guests

Display Picture	Name	S
	Jack Ripper	PERM

Authorized Guests

Name	Status
Art Able	PERMANENT
Paul Brown	PERMANENT
Marie Porter	PERMANENT

Expected Visitor

Name	Event Purpose	Event Location	Event Date
James Patterson	Party	At Residence	7/28/2015

Notes
Ben lost his keys. Call if turned in.

Directions
At stop sign make RIGHT
... EVEN # homes on
LEFT. ODD # homes on
RIGHT.

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This ends the adding an Event Tutorial.

ON-GUARD

GATE SECURITY CONTROL



Tutorial Series

Thanks for Watching!