ON-GUARD

GATE SECURITY CONTROL

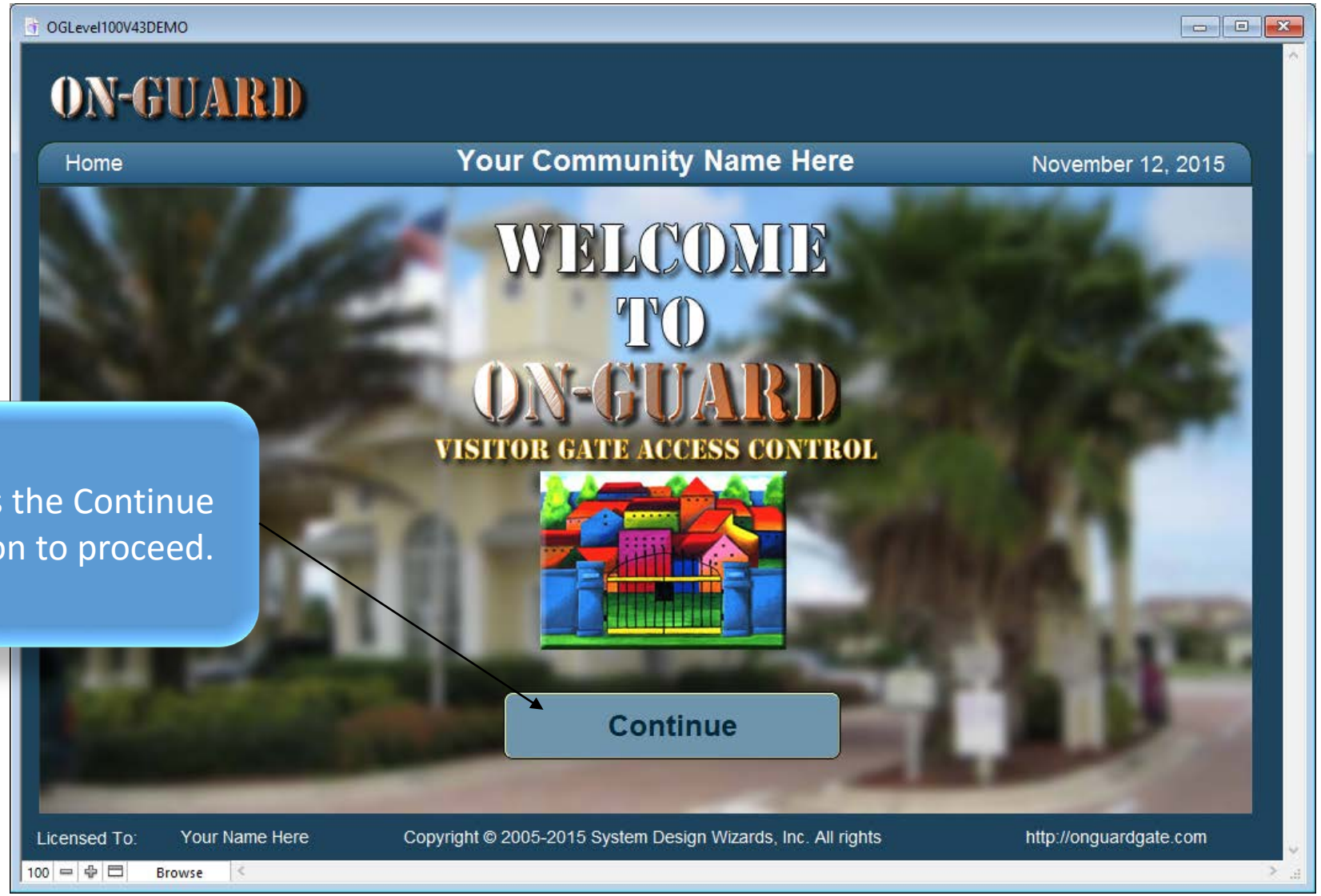
Tutorial Series

Administrative Functions
Setting up the Pass Options

Starting On-Guard

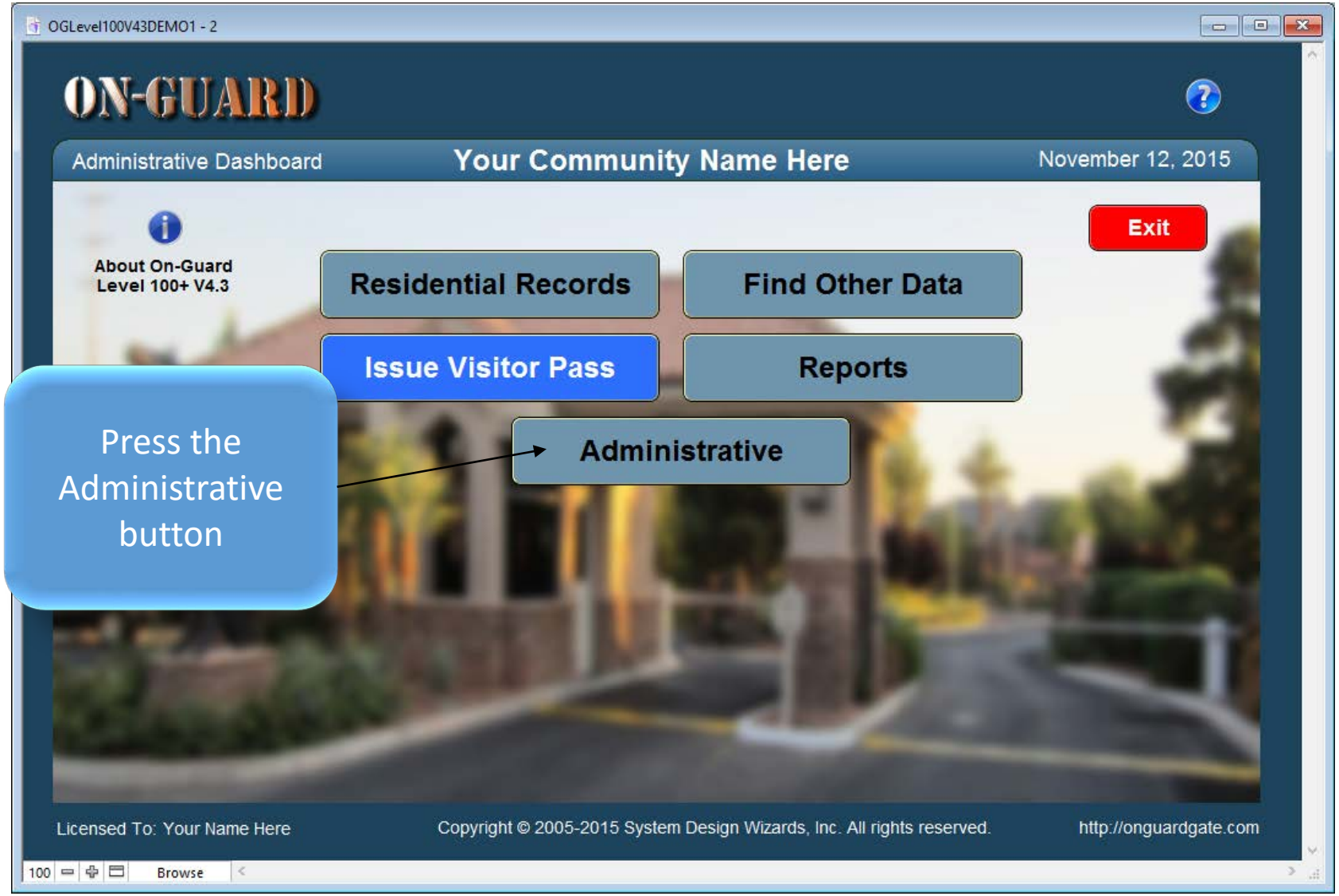
- Option 1
  - Start FileMaker by double clicking on the icon
  - Go to the File option and navigate to the On-Guard icon and left click it.
- Option 2
  - Find the On-Guard icon, highlight the icon and left double click it.
- In both cases sign in to On-Guard.

The Welcome Screen



Press the Continue button to proceed.

Main Navigation Screen



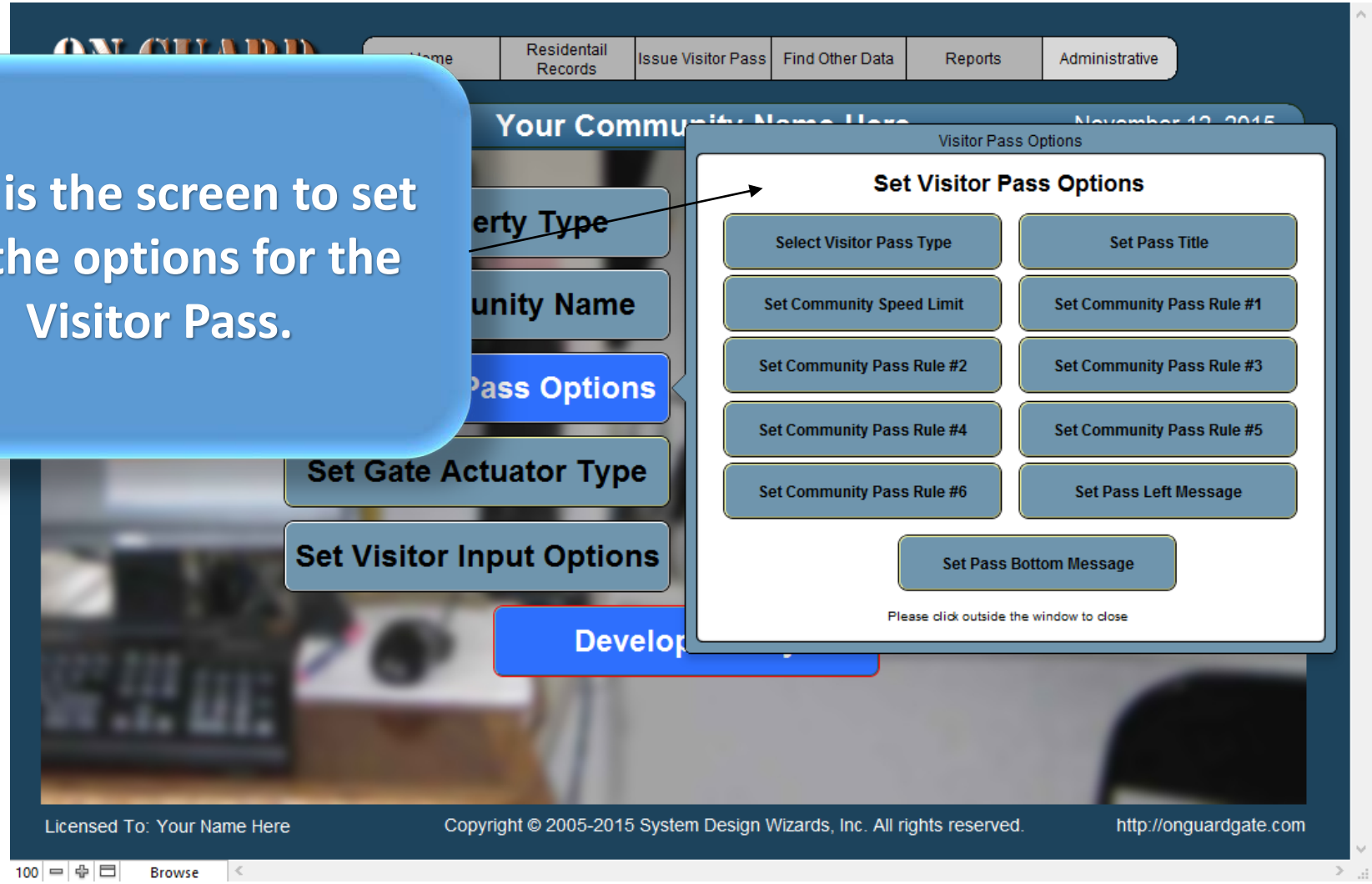
Administrative Functions Screen

ON-GUARD

This tutorial will provide an overview of the Visitor Pass Options.

Administrative Functions Screen

Administrative Functions Screen



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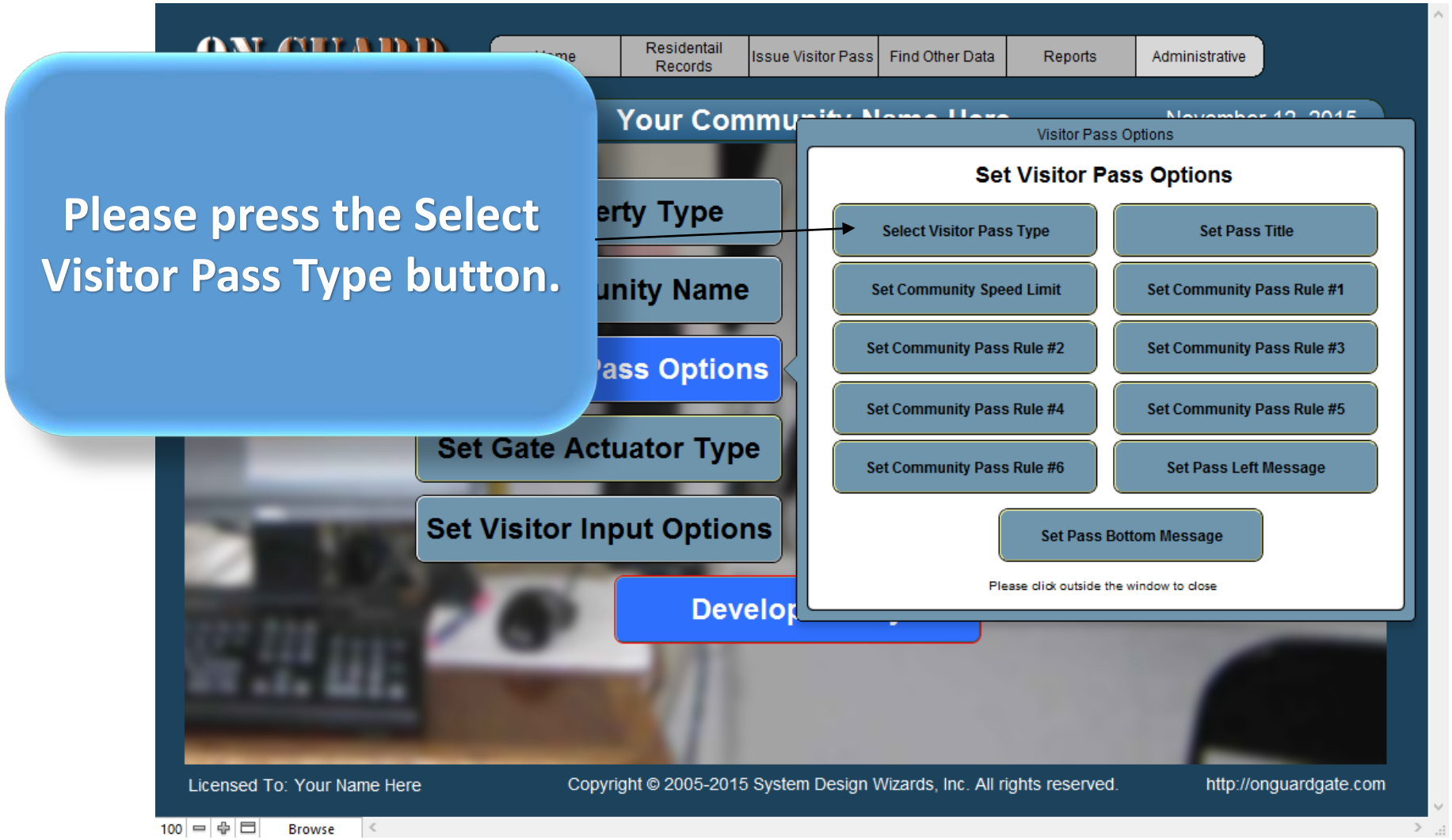

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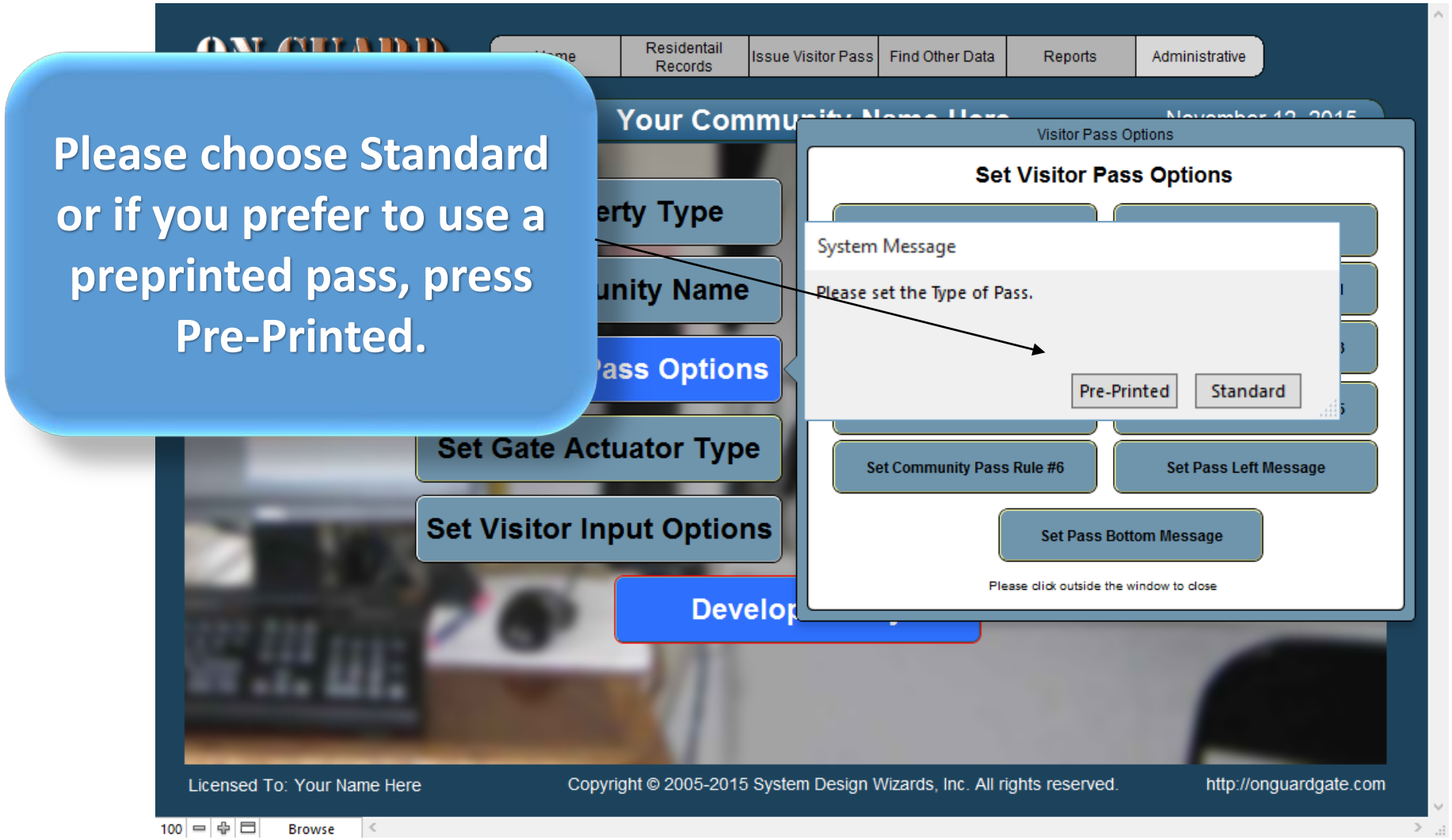

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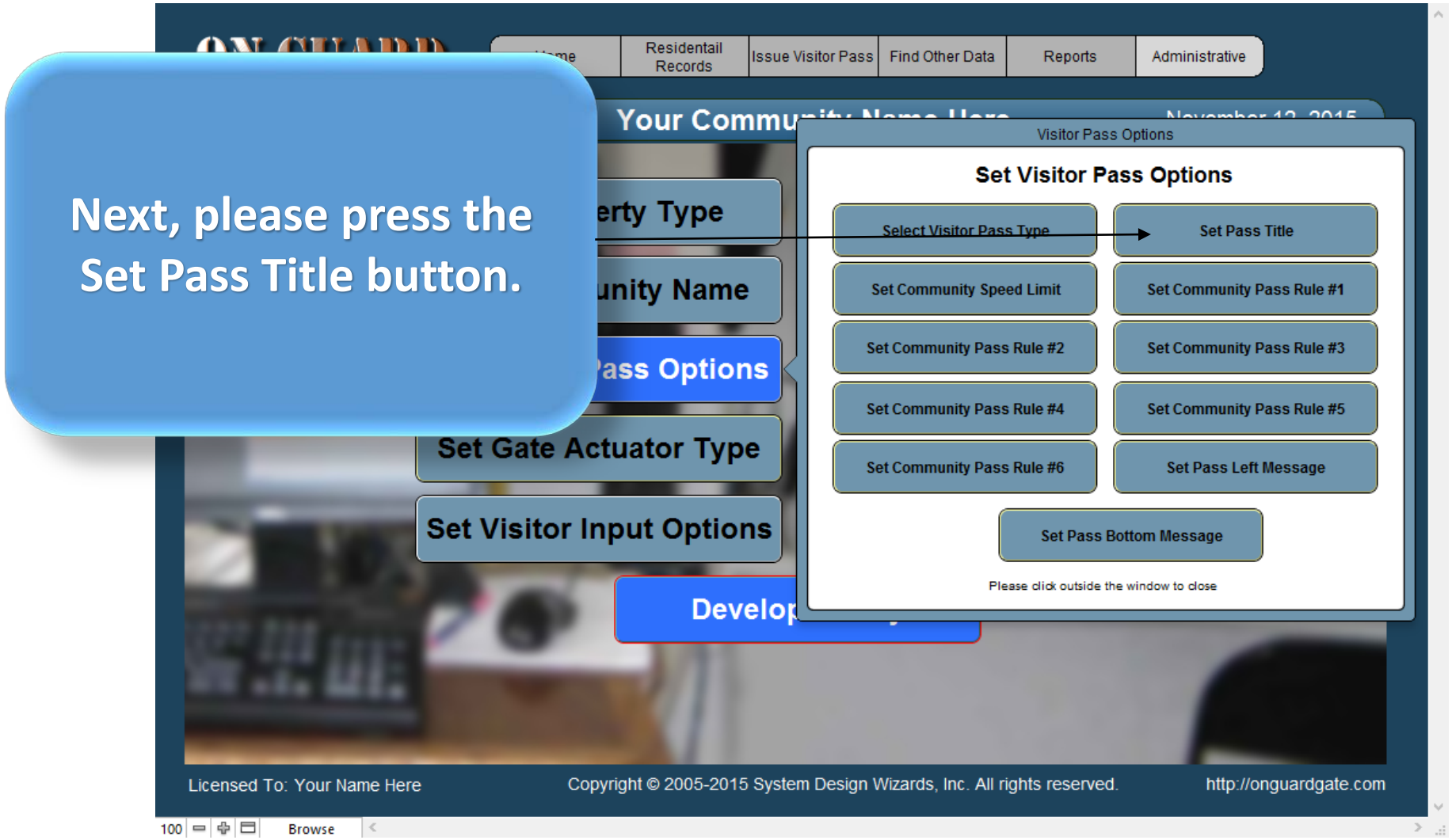

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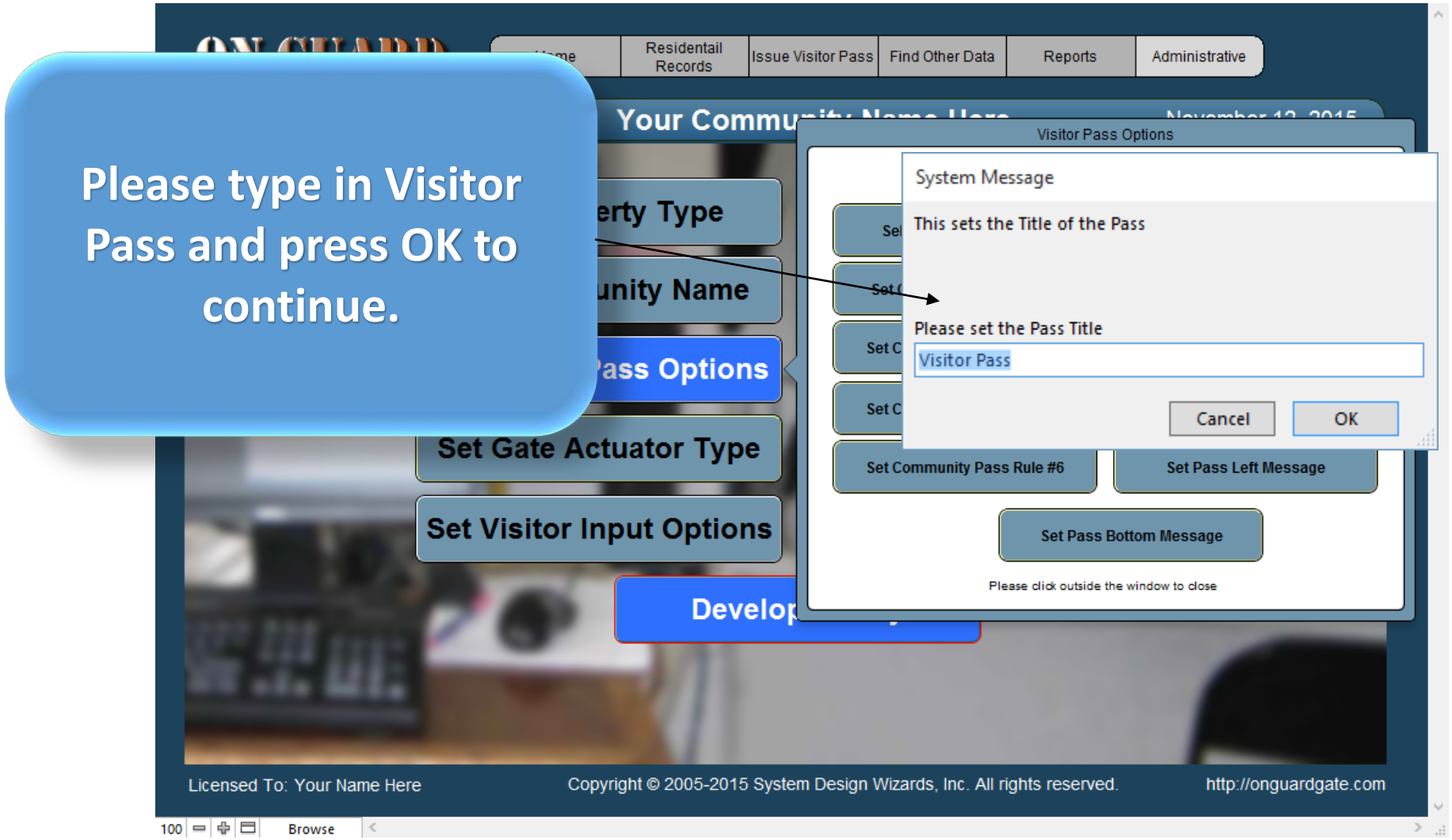

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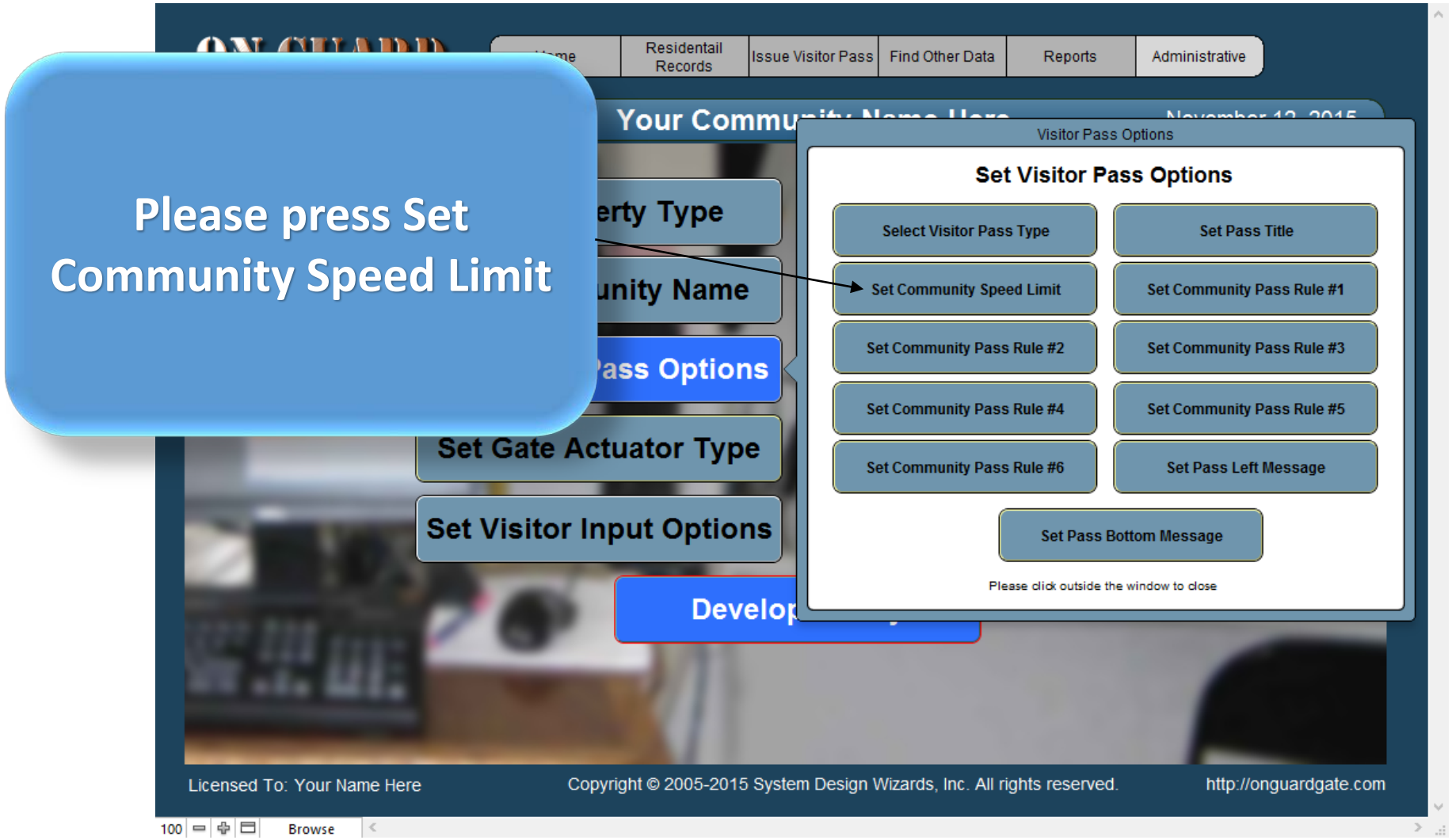

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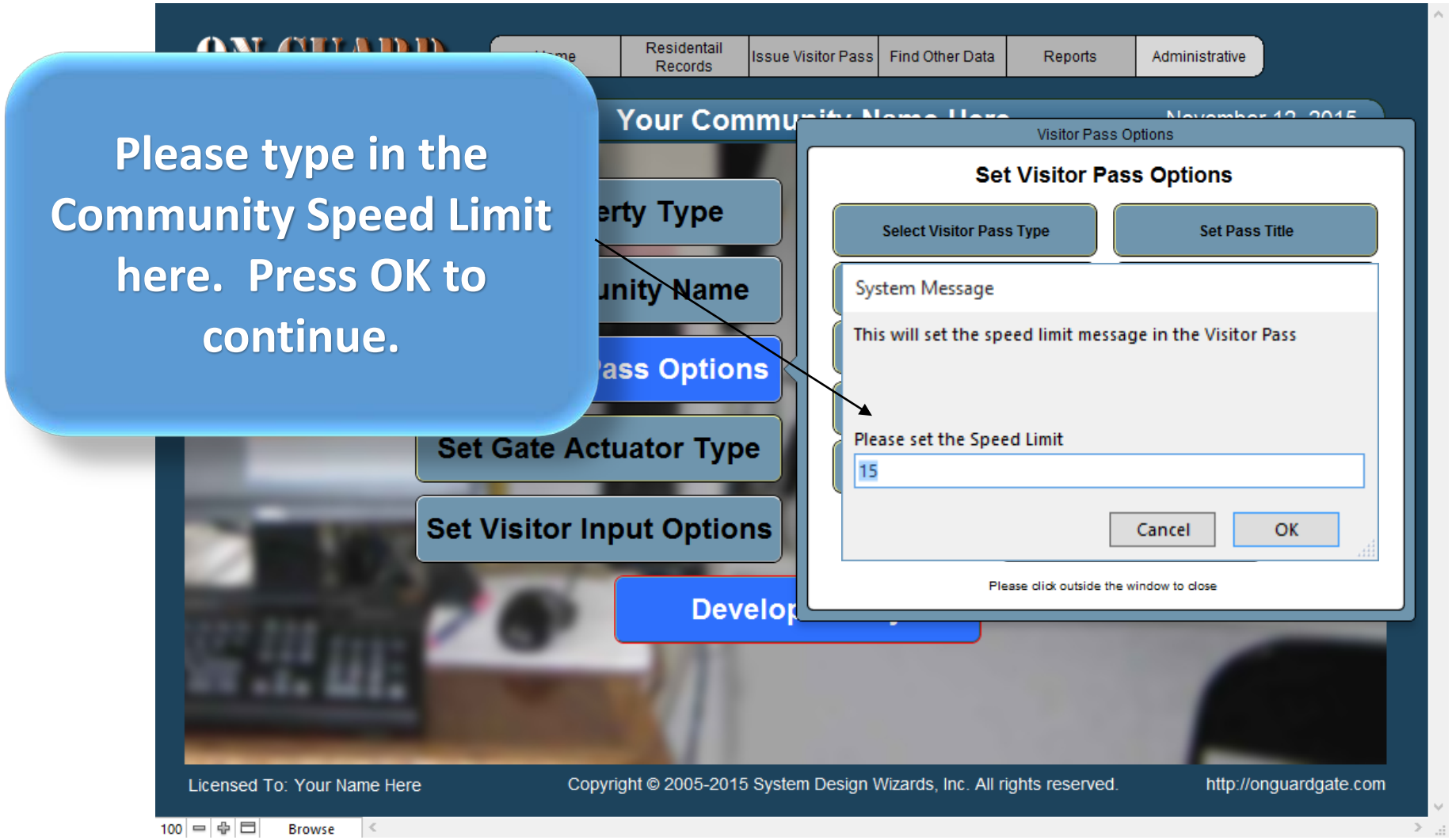

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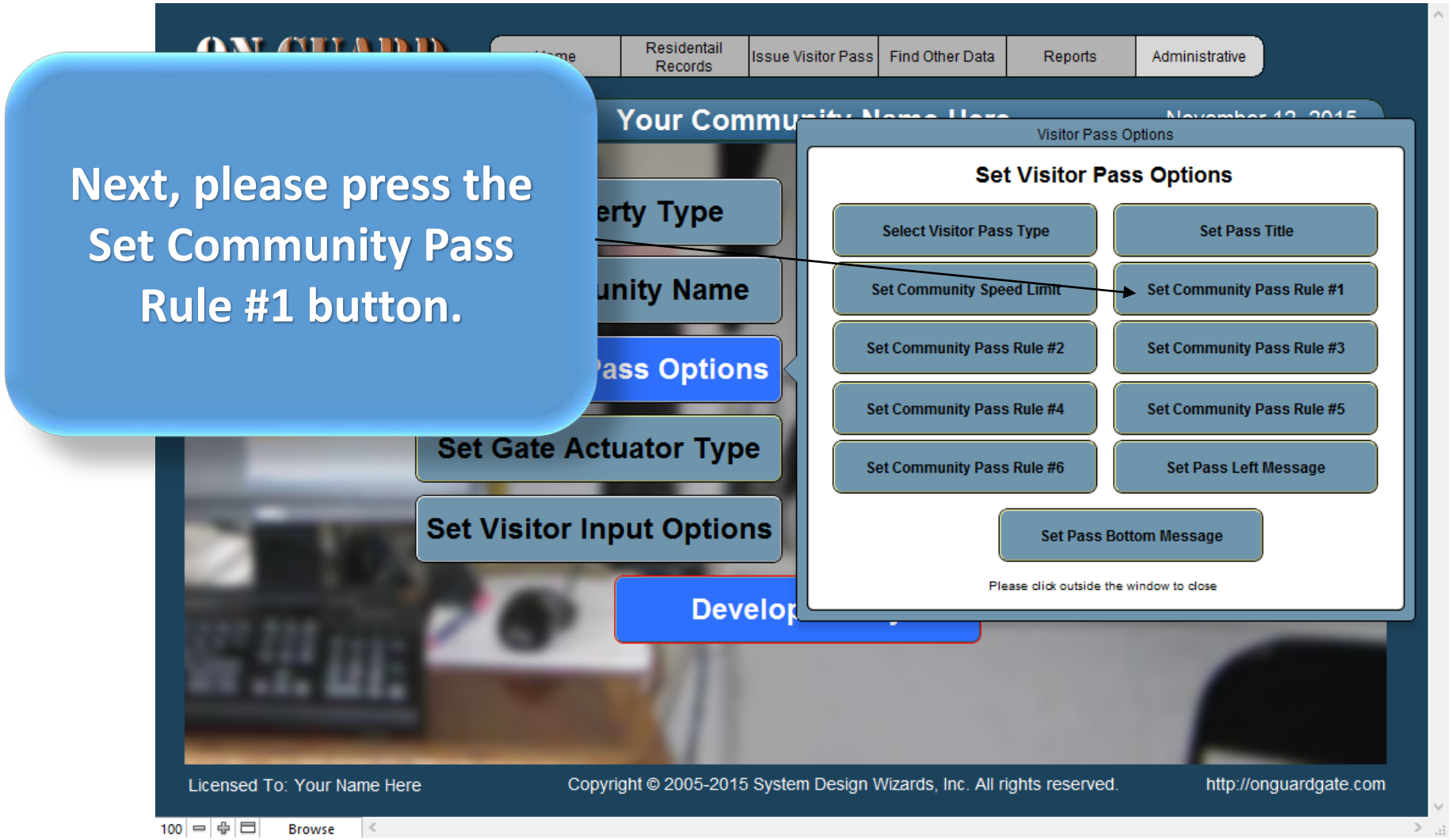

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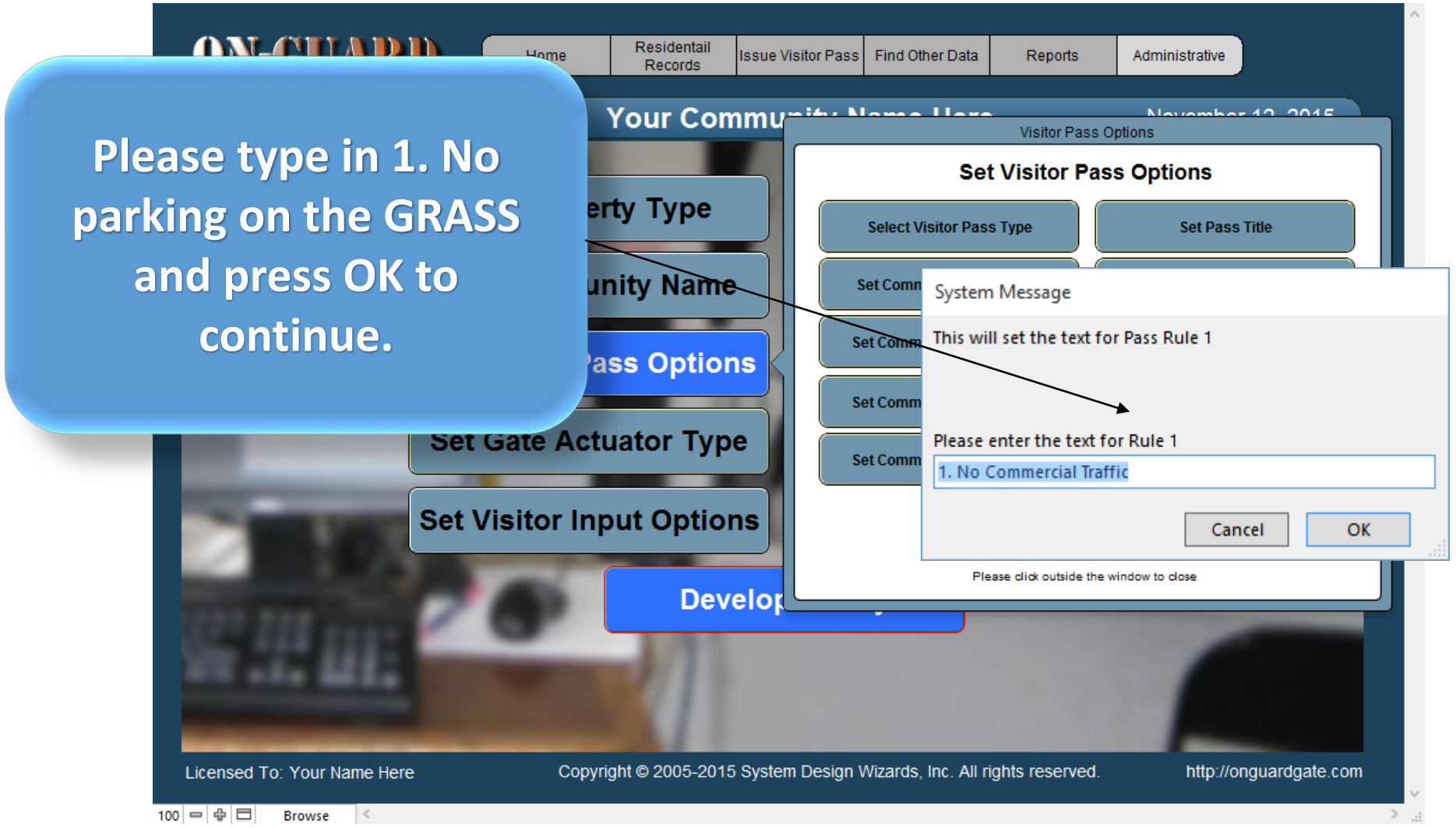

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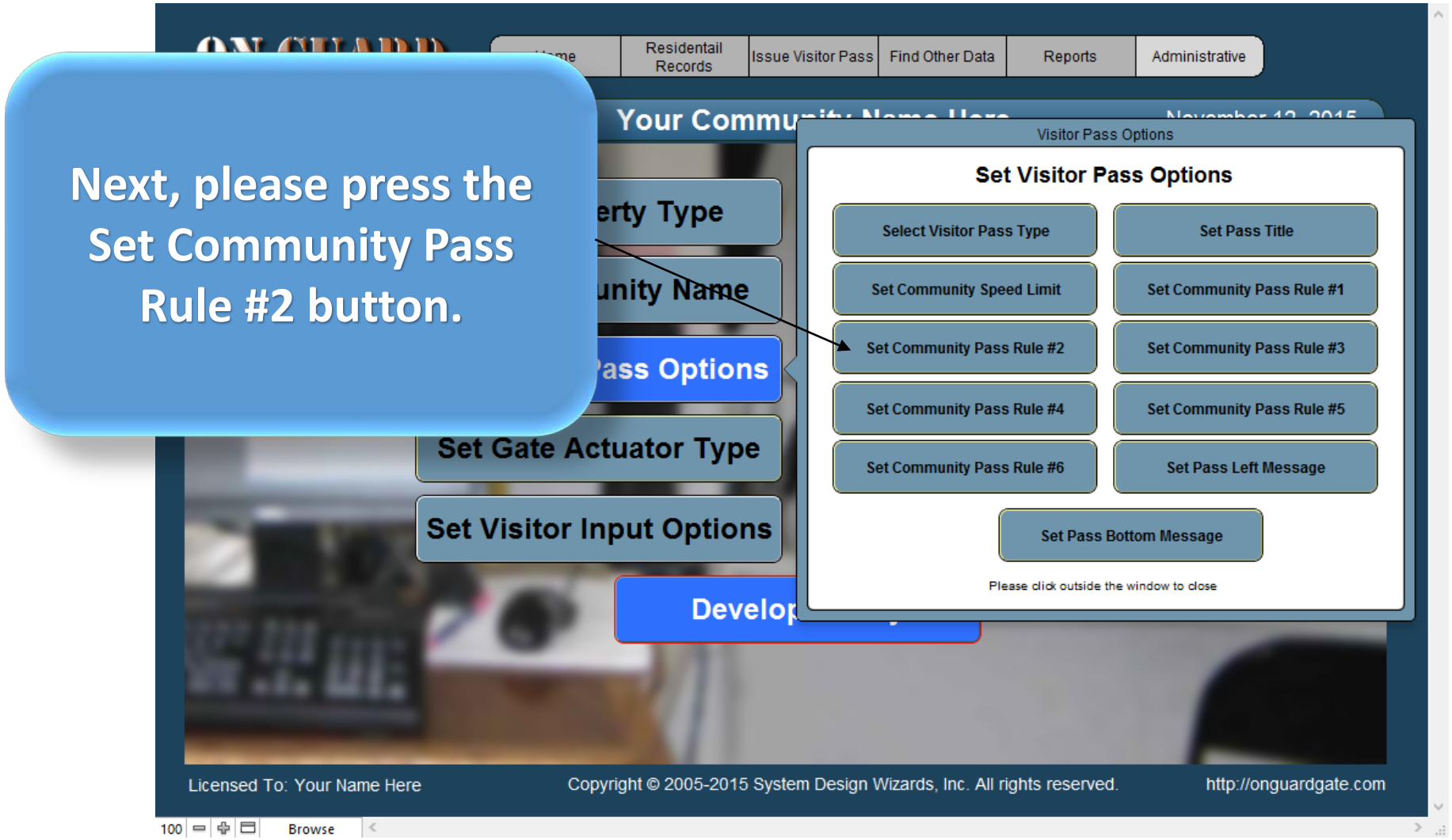

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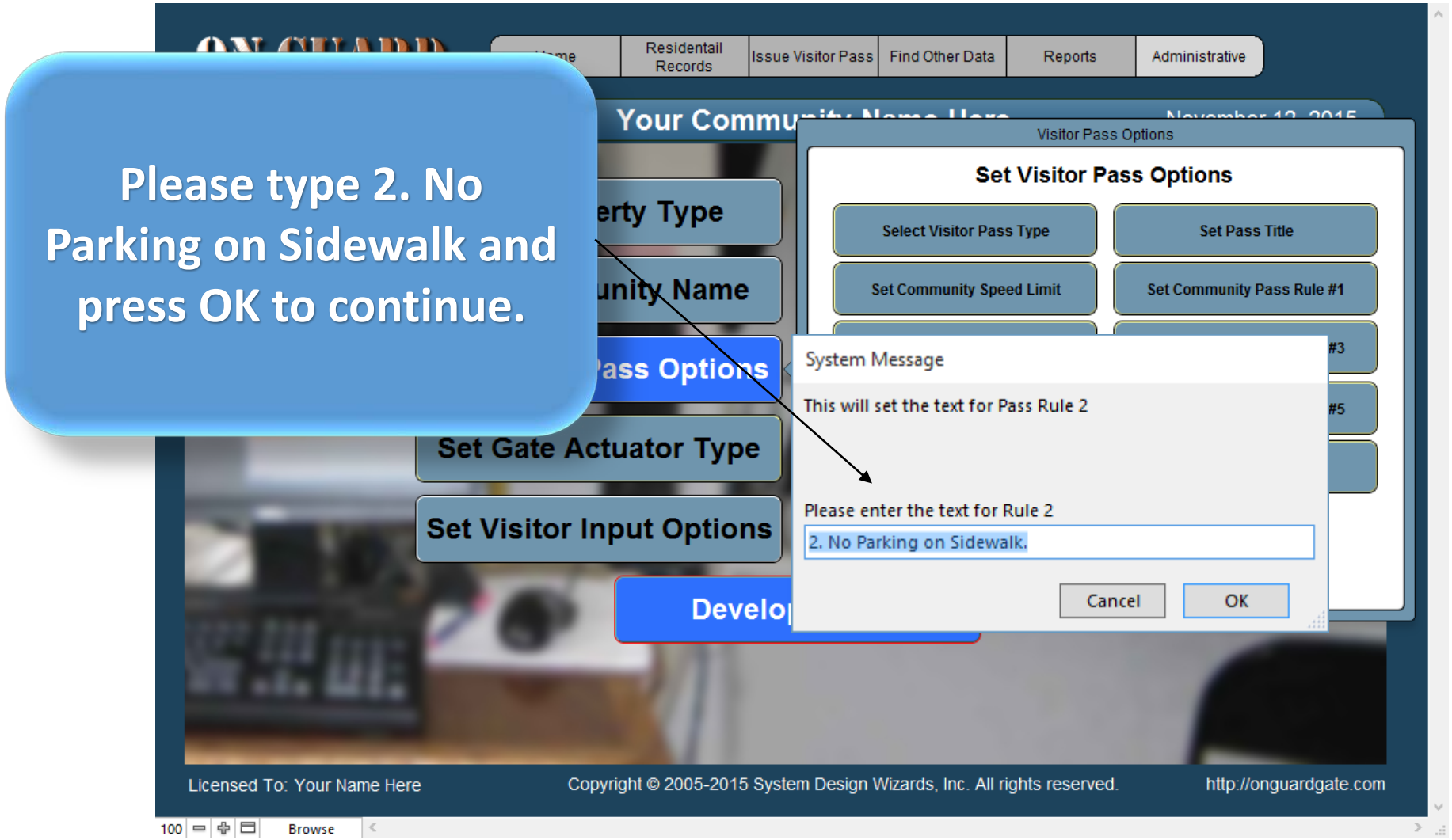

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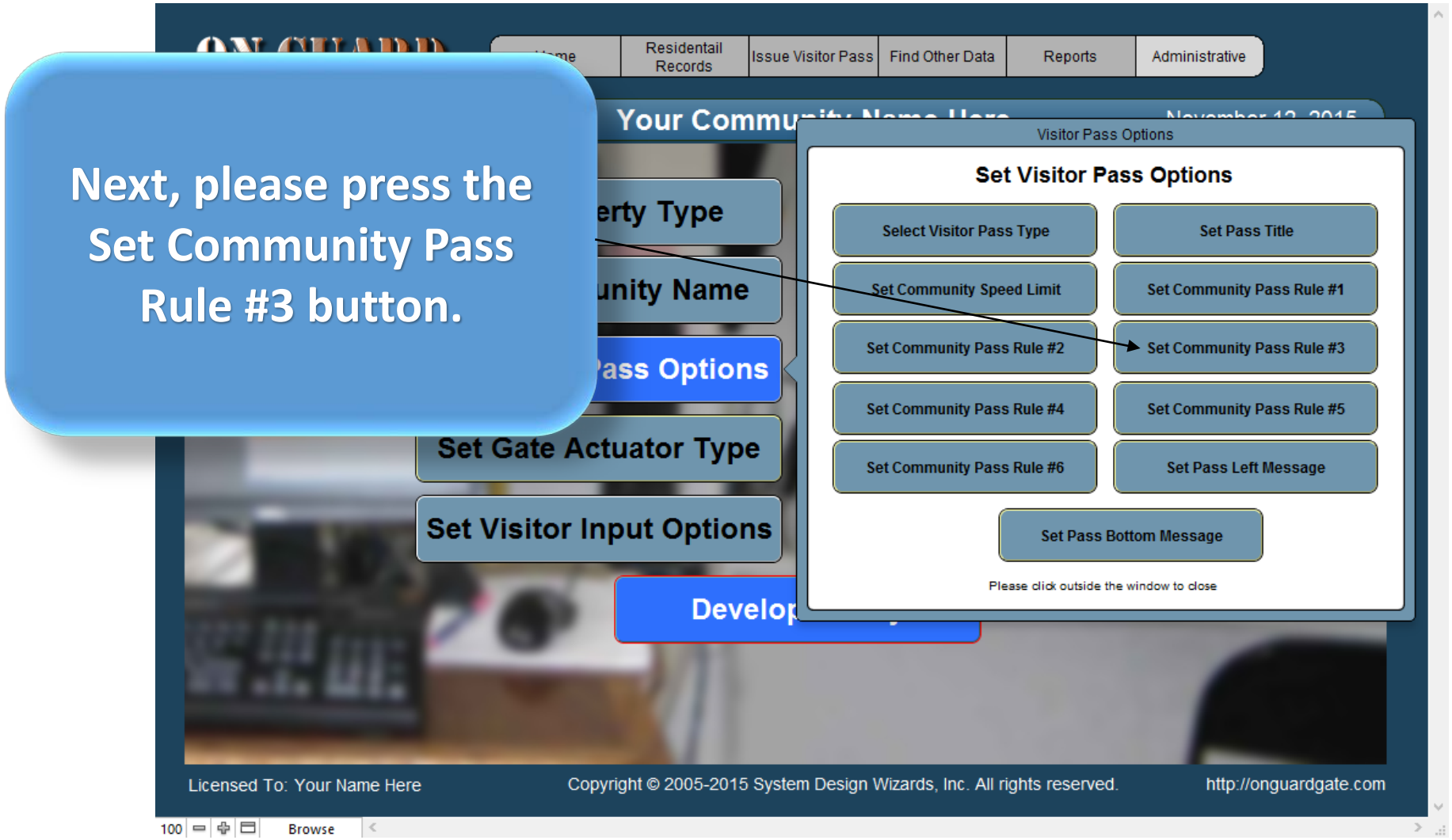

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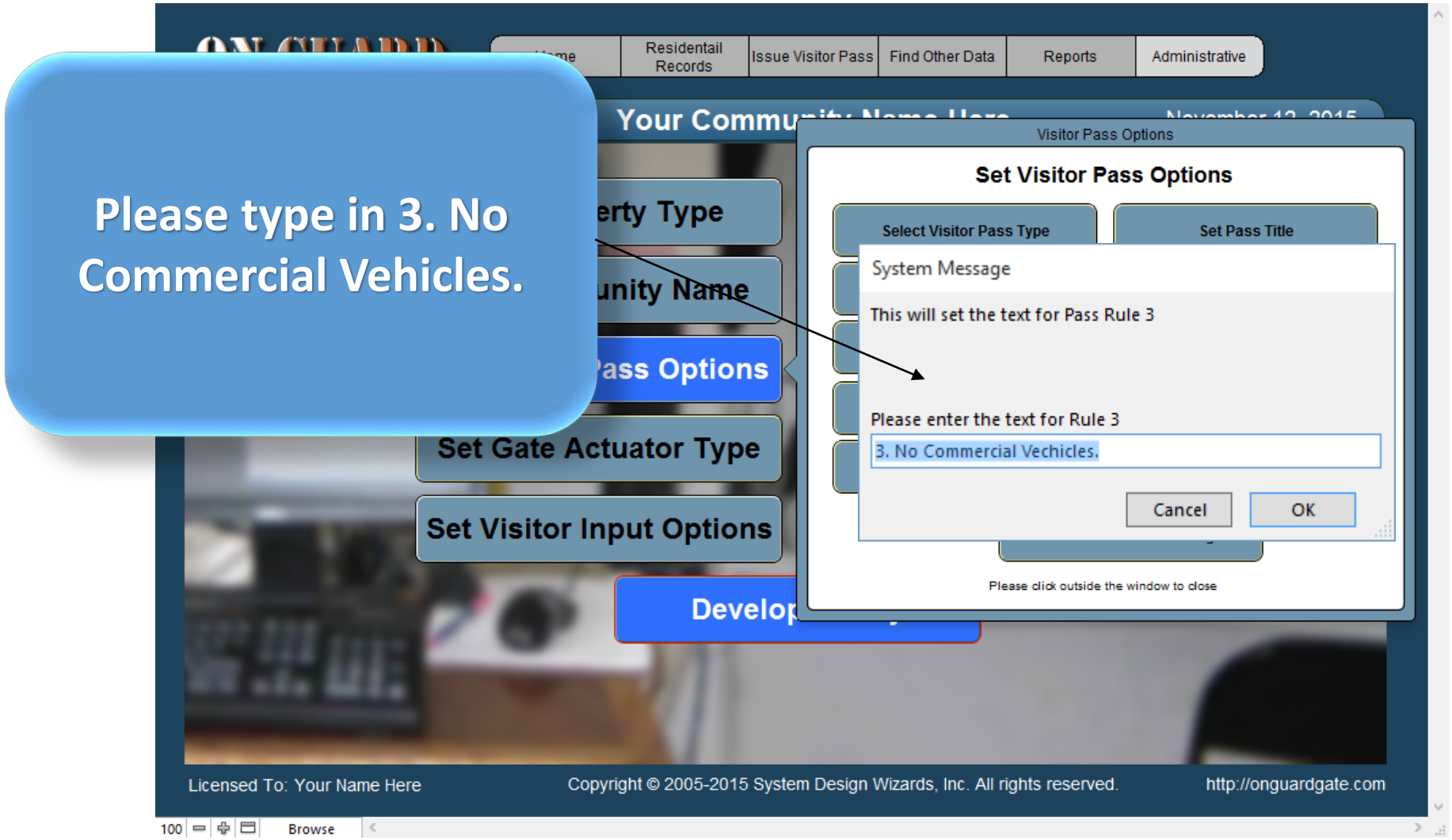

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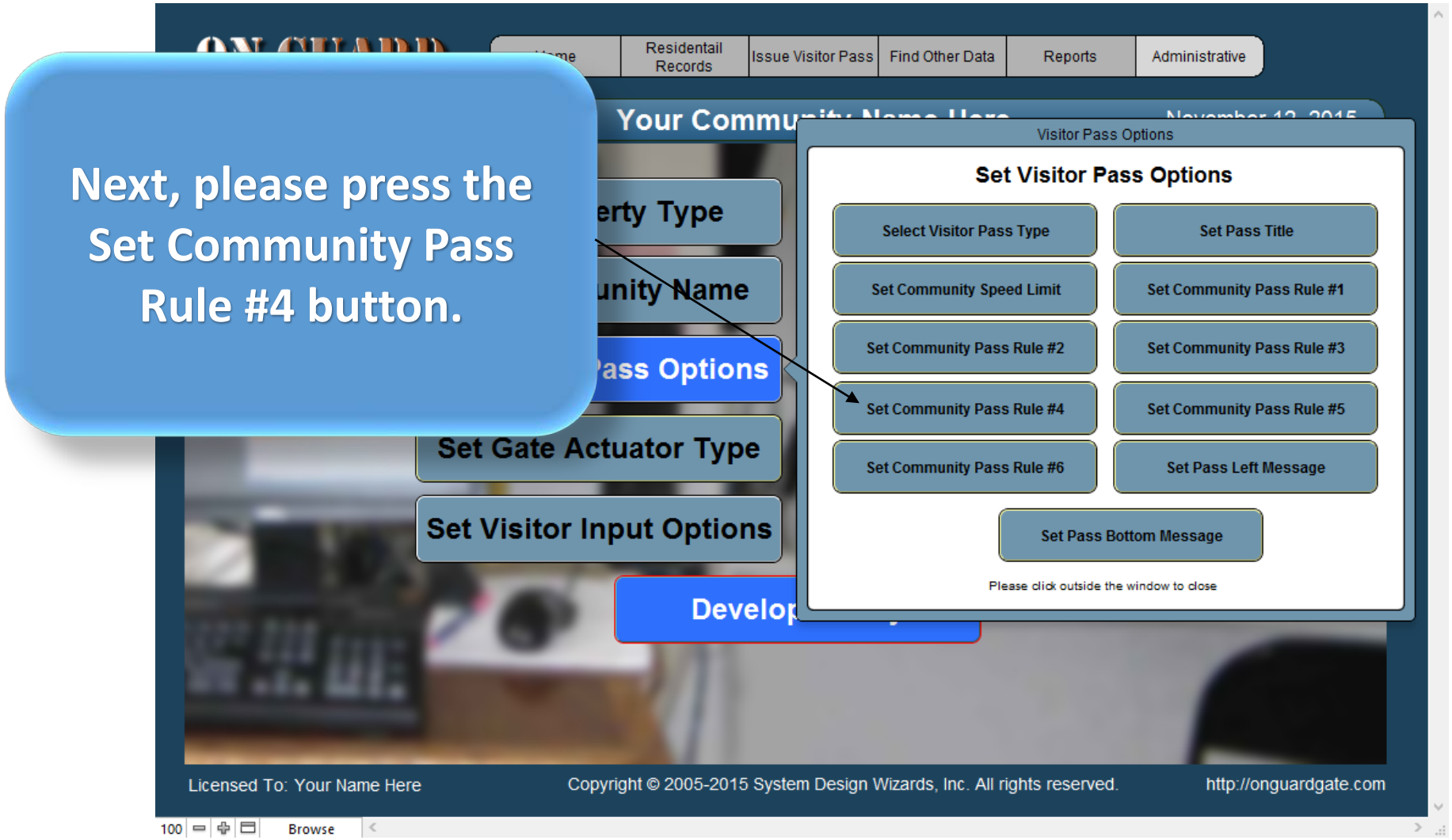

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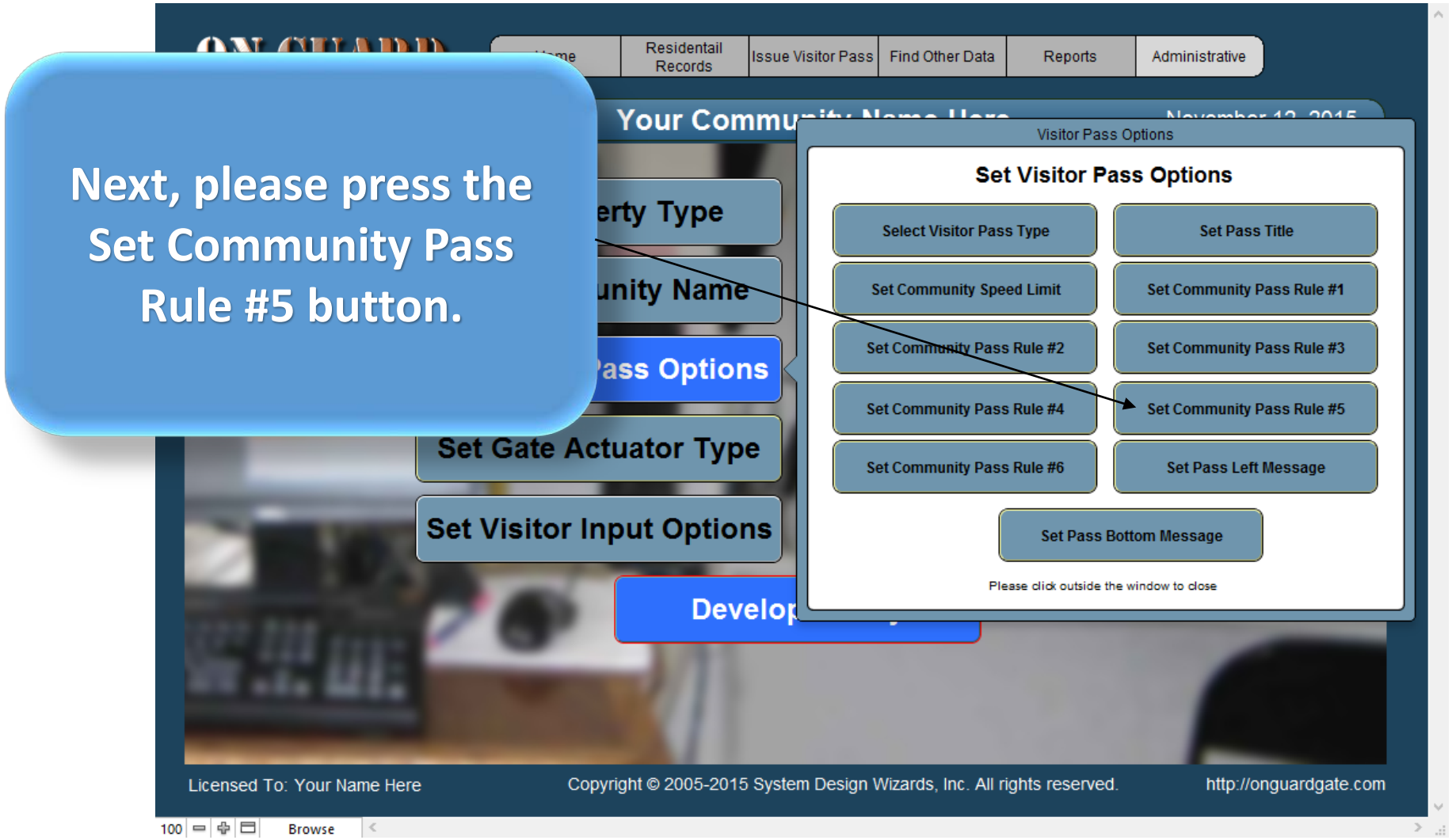

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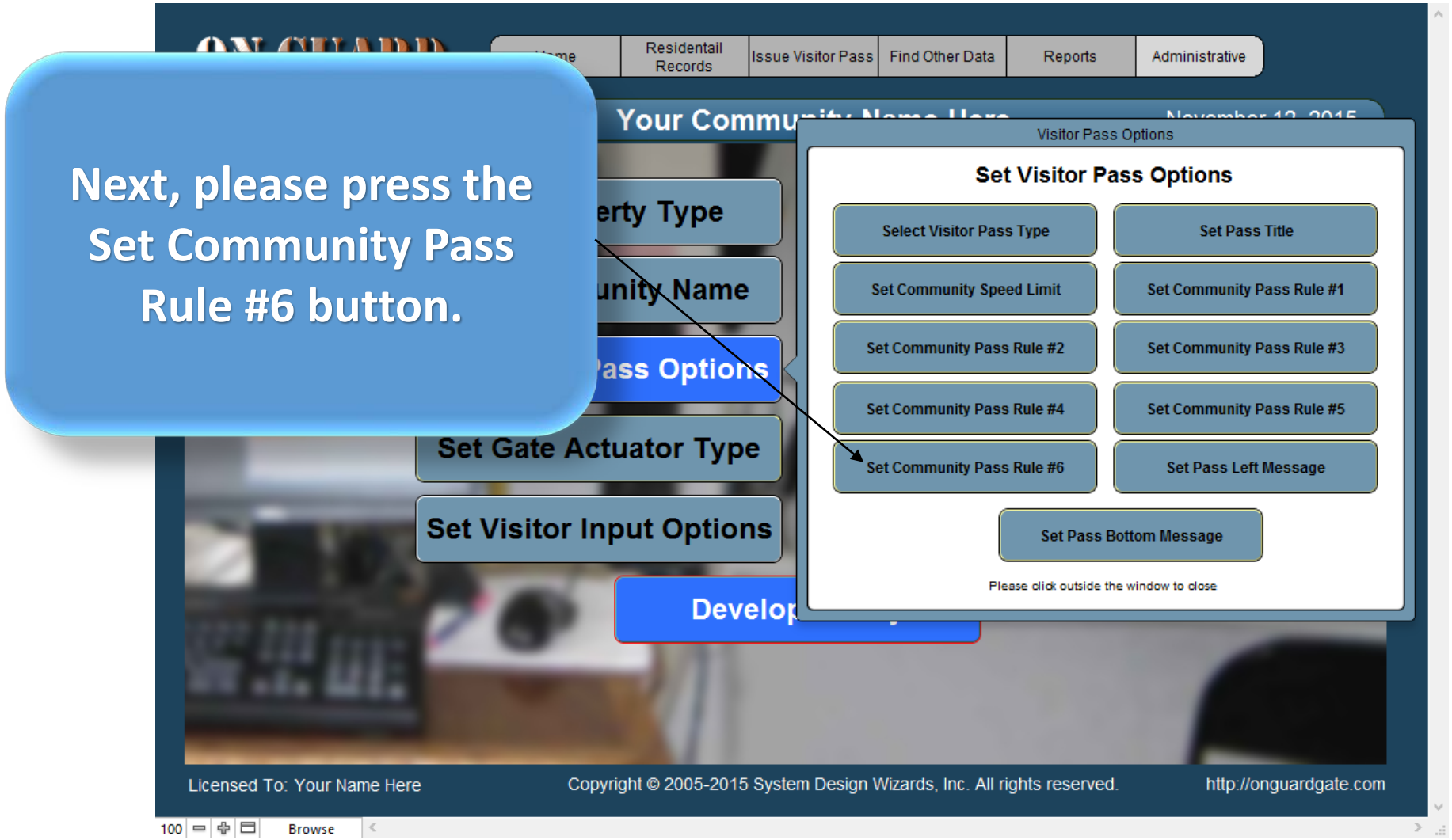

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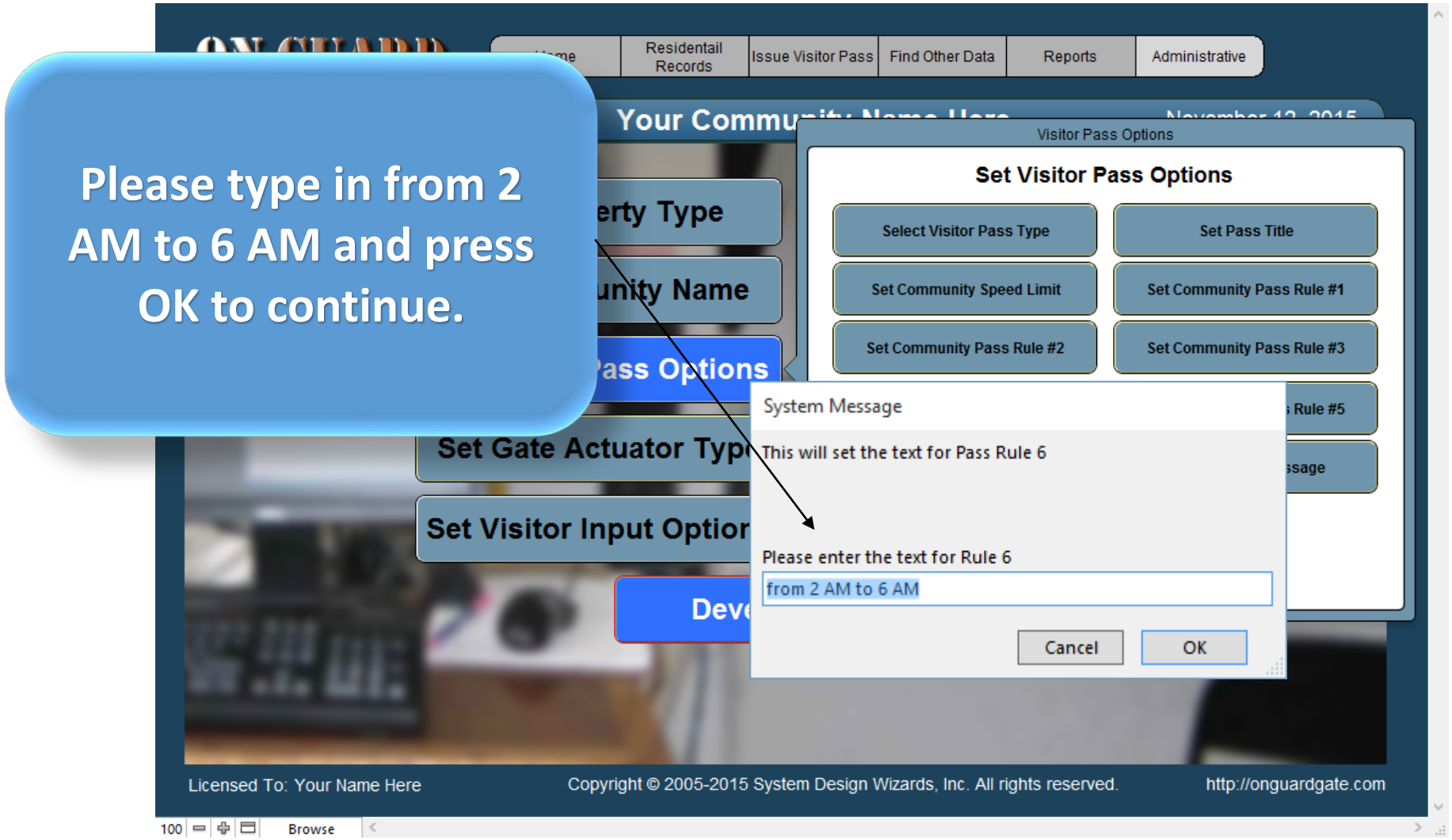

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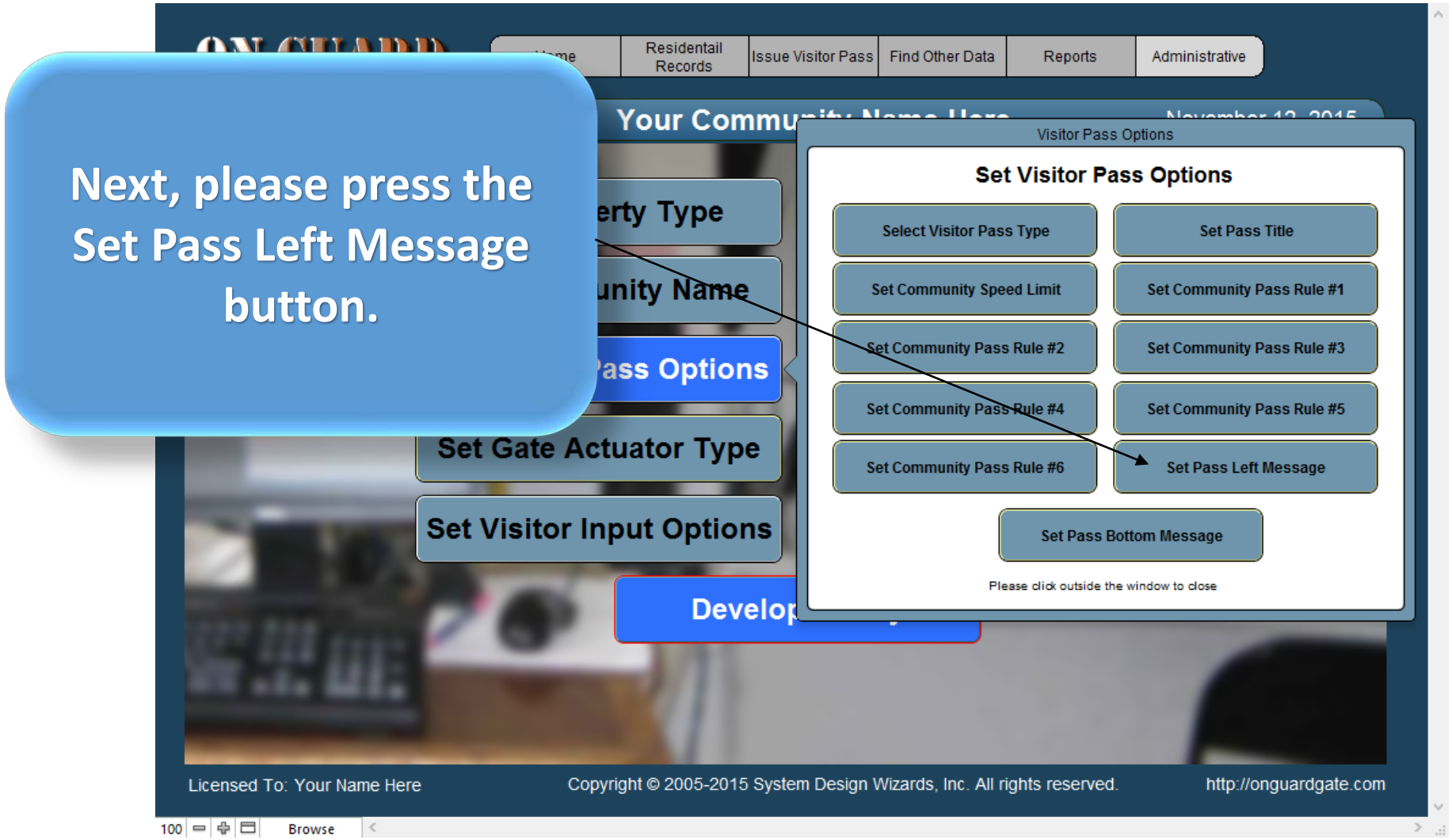

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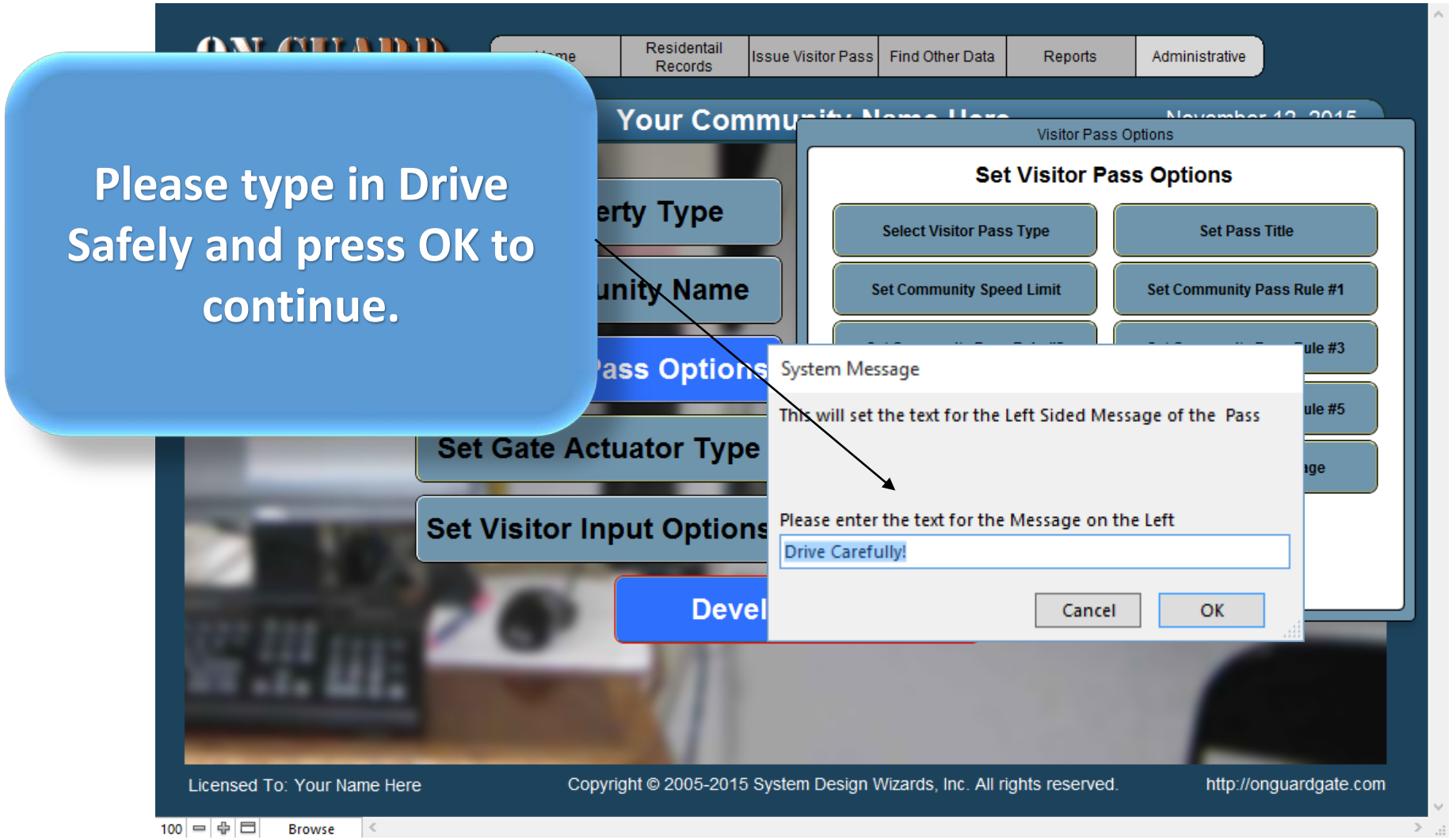

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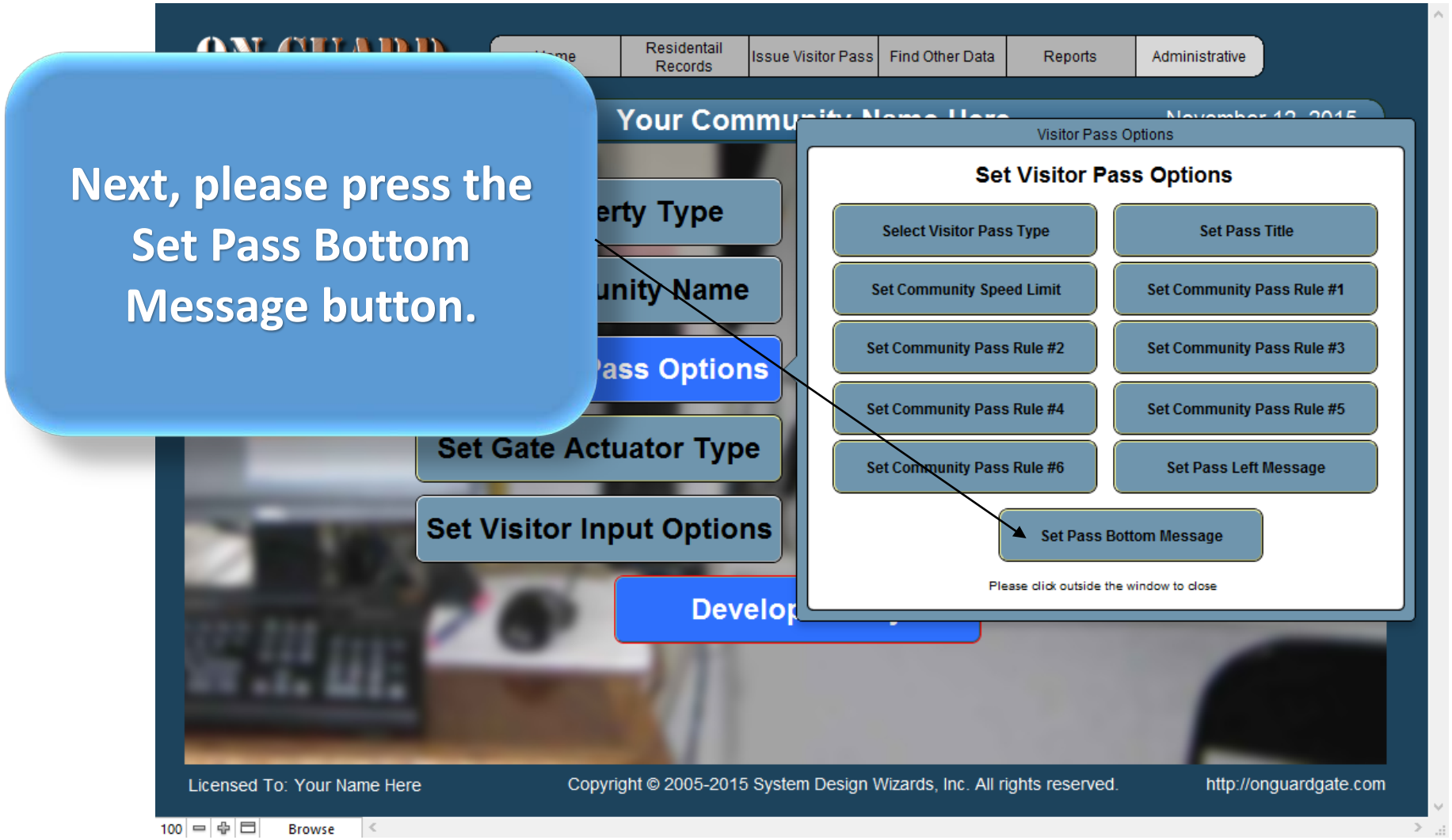

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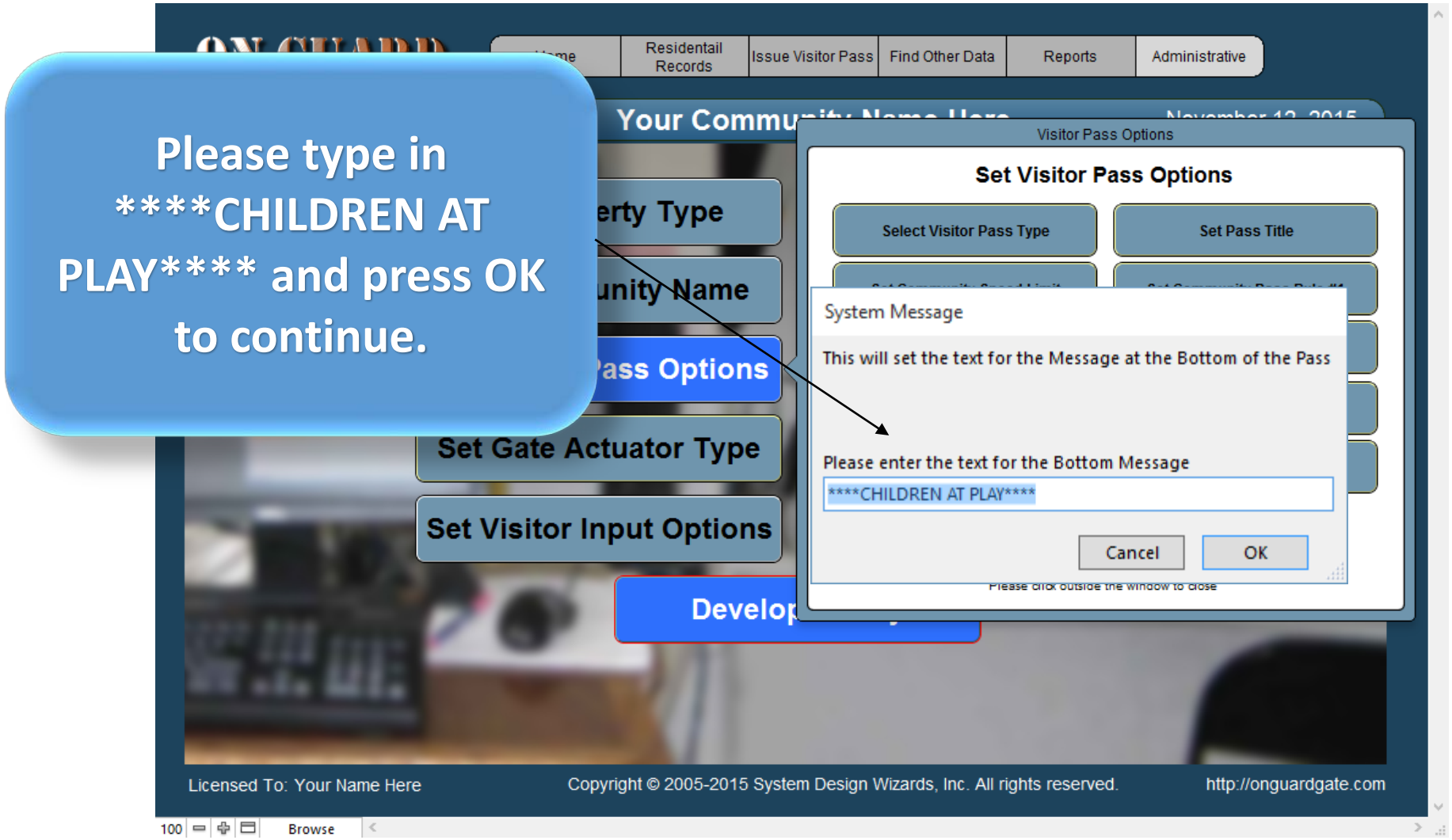
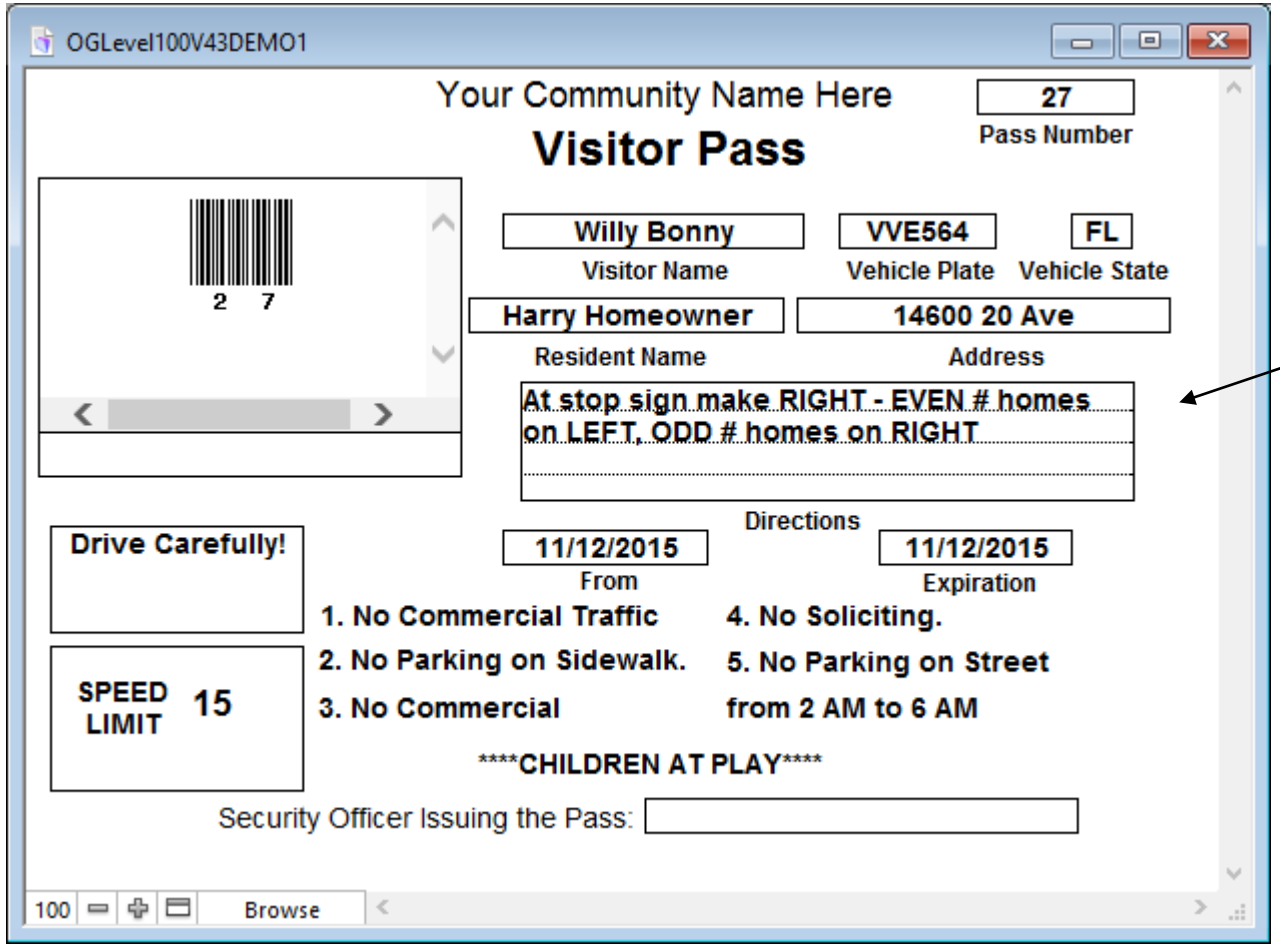


Standard Visitor Pass Screen



You are now viewing the Standard Visitor Pass with all the options you typed in!

Administrative Functions Screen

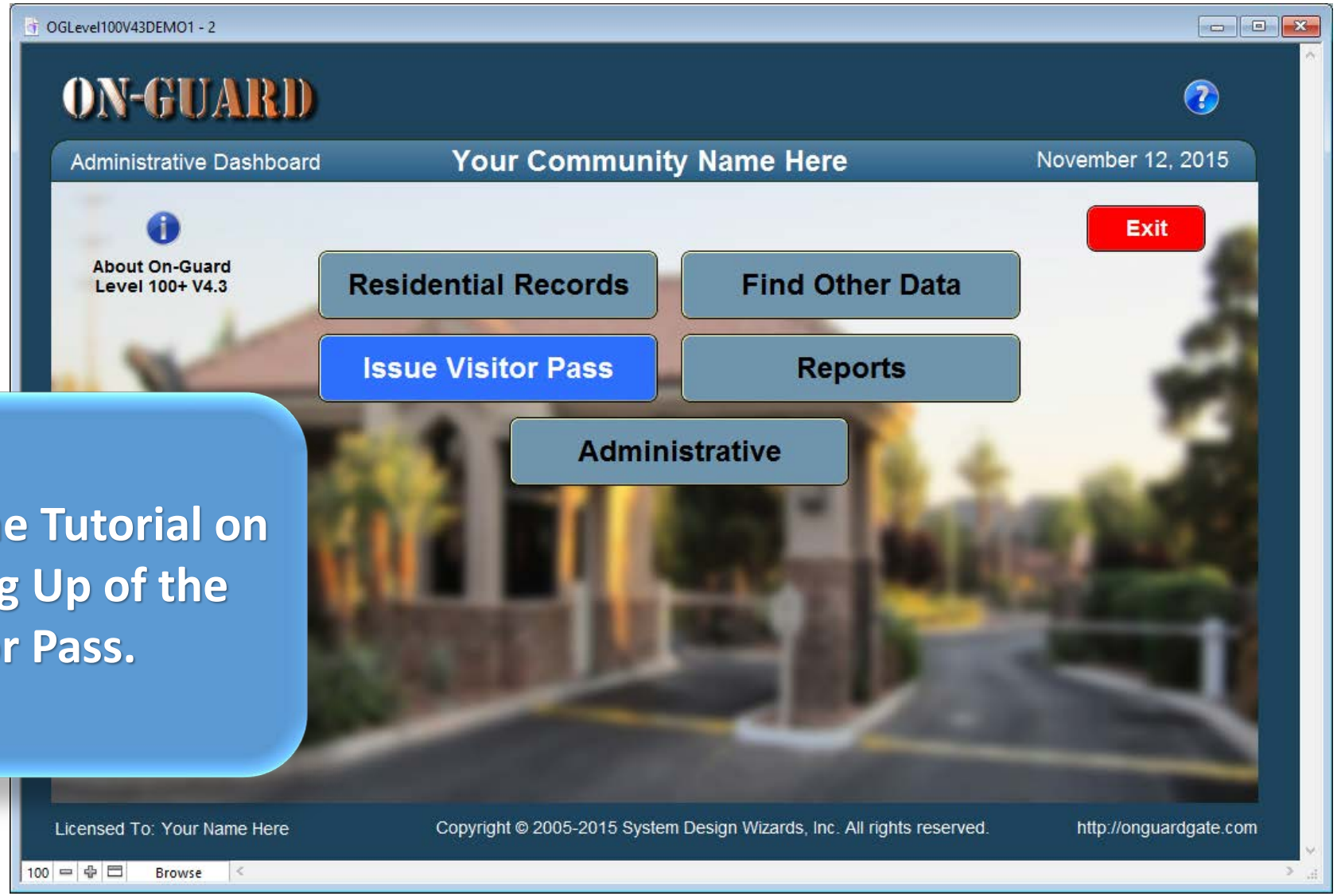
Administrative Functions Screen

You are now at the Administrative Functions Screen.

Administrative Functions Screen

Press the Left Arrow to return to the Administrative Dashboard.

Main Navigation Screen



This ends the Tutorial on the Setting Up of the Visitor Pass.