

ON-GUARD

GATE SECURITY CONTROL



Tutorial Series

Administrative Functions
Setting up the Pass Options

Starting On-Guard

- Option 1
 - Start FileMaker by double clicking on the icon
 - Go to the File option and navigate to the On-Guard icon and left click it.
- Option 2
 - Find the On-Guard icon, highlight the icon and left double click it.
- In both cases sign in to On-Guard.

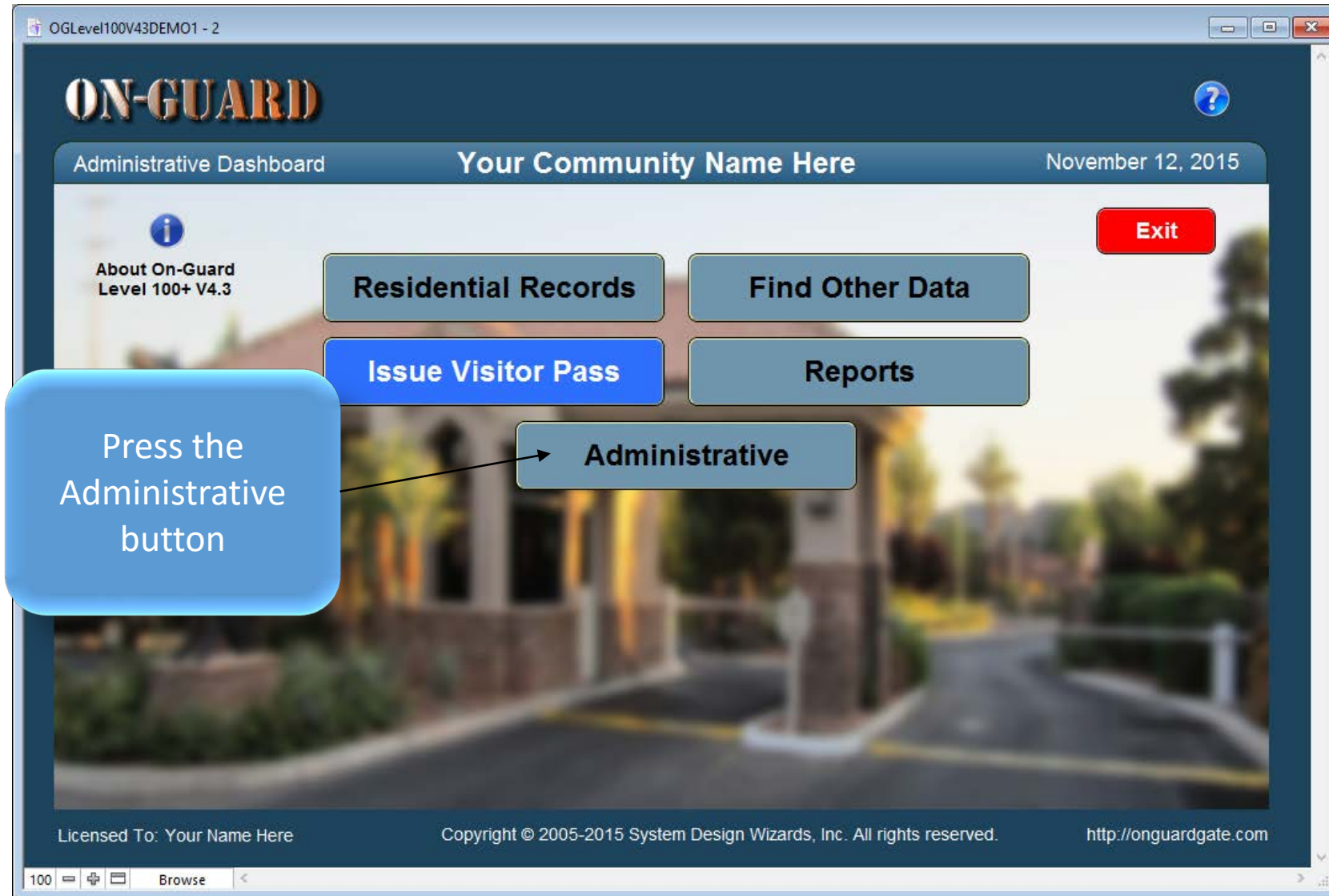
The Welcome Screen

ON-GUARD



Main Navigation Screen

ON-GUARD



Administrative Functions Screen



This tutorial will provide an overview of the Visitor Pass Options.

OGLLevel100V43DEMO1 - 2

Home Residential Records Issue Visitor Pass Find Other Data Reports Administrative

Your Community Name Here November 12, 2015

Set Property Type Set City, State, Zip

Set Community Name User Setup

Set Visitor Pass Options Delete Guard Record

Set Gate Actuator Type Delete Expired Records

Set Visitor Input Options Delete Blank Records

Developer Only

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100 Browse

Administrative Functions Screen



OGLLevel100V43DEMO1 - 2

ON-GUARD Home Residential Records Issue Visitor Pass Find

Administrative Functions Your Community Name

Set Property Type Set

Set Community Name

Set Visitor Pass Options

Set Gate Actuator Type Delete

Set Visitor Input Options Delete Expired Records

Delete Blank Records

Developer Only

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100 Browse

Please press the Visitor Pass Options button.

Administrative Functions Screen



This is the screen to set up the options for the Visitor Pass.

The screenshot displays the ON-GUARD administrative interface. At the top, there is a navigation menu with buttons for Home, Residentail Records, Issue Visitor Pass, Find Other Data, Reports, and Administrative. Below the menu, the page title is "Your Community Name Here" and the date is "November 12, 2015". The main content area features several buttons: "Property Type", "Community Name", "Pass Options" (highlighted in blue), "Set Gate Actuator Type", "Set Visitor Input Options", and "Developer". A modal dialog box titled "Set Visitor Pass Options" is open, containing the following options: "Select Visitor Pass Type", "Set Pass Title", "Set Community Speed Limit", "Set Community Pass Rule #1", "Set Community Pass Rule #2", "Set Community Pass Rule #3", "Set Community Pass Rule #4", "Set Community Pass Rule #5", "Set Community Pass Rule #6", "Set Pass Left Message", and "Set Pass Bottom Message". At the bottom of the dialog, it says "Please click outside the window to close". The footer of the page includes "Licensed To: Your Name Here", "Copyright © 2005-2015 System Design Wizards, Inc. All rights reserved.", and "http://onguardgate.com".

Administrative Functions Screen



Please press the Select Visitor Pass Type button.

The screenshot shows the 'Administrative' section of the ON-GUARD software. A modal window titled 'Set Visitor Pass Options' is open, displaying various configuration buttons. A blue callout box points to the 'Select Visitor Pass Type' button. The background interface includes a navigation menu with 'Home', 'Residential Records', 'Issue Visitor Pass', 'Find Other Data', 'Reports', and 'Administrative'. The main content area has a header 'Your Community Name Here' and a date 'November 12, 2015'. Below the header are several buttons: 'Property Type', 'Community Name', 'Pass Options', 'Set Gate Actuator Type', and 'Set Visitor Input Options'. A 'Developer' button is also visible. The footer contains the text 'Licensed To: Your Name Here', 'Copyright © 2005-2015 System Design Wizards, Inc. All rights reserved.', and 'http://onguardgate.com'. A browser address bar at the bottom shows '100 | Browse'.

Administrative Functions Screen



Please choose Standard or if you prefer to use a preprinted pass, press Pre-Printed.

The screenshot shows the 'Administrative' section of the ON-GUARD software. A modal dialog box titled 'Set Visitor Pass Options' is open, displaying a 'System Message' that reads 'Please set the Type of Pass.' Below the message are two buttons: 'Pre-Printed' and 'Standard'. The 'Pre-Printed' button is highlighted with a red border. In the background, the main interface includes a navigation menu with options like 'Home', 'Residential Records', 'Issue Visitor Pass', 'Find Other Data', 'Reports', and 'Administrative'. Other visible buttons include 'Set Gate Actuator Type', 'Set Visitor Input Options', 'Set Community Pass Rule #6', 'Set Pass Left Message', and 'Set Pass Bottom Message'. The footer contains the text: 'Licensed To: Your Name Here', 'Copyright © 2005-2015 System Design Wizards, Inc. All rights reserved.', and 'http://onguardgate.com'. A browser address bar at the bottom shows '100 Browse'.

Administrative Functions Screen



Next, please press the Set Pass Title button.

The screenshot shows the 'Administrative' section of the ON-GUARD software. A modal dialog box titled 'Set Visitor Pass Options' is open, containing several configuration buttons. A blue callout box points to the 'Set Pass Title' button. The background interface includes a navigation menu with 'Home', 'Residential Records', 'Issue Visitor Pass', 'Find Other Data', 'Reports', and 'Administrative'. Below the menu, there are input fields for 'Property Type', 'Community Name', and 'Pass Options'. Other buttons visible include 'Set Gate Actuator Type', 'Set Visitor Input Options', and 'Developer'. The footer contains copyright information and the website URL.

Home Residential Records Issue Visitor Pass Find Other Data Reports Administrative

Your Community Name Here November 12, 2015

Property Type

Community Name

Pass Options

Set Gate Actuator Type

Set Visitor Input Options

Developer

Set Visitor Pass Options

Select Visitor Pass Type Set Pass Title

Set Community Speed Limit Set Community Pass Rule #1

Set Community Pass Rule #2 Set Community Pass Rule #3

Set Community Pass Rule #4 Set Community Pass Rule #5

Set Community Pass Rule #6 Set Pass Left Message

Set Pass Bottom Message

Please click outside the window to close

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100 | Browse

Administrative Functions Screen



Please type in Visitor Pass and press OK to continue.

The screenshot shows the 'Administrative' section of the ON-GUARD software interface. A modal dialog box titled 'System Message' is open, displaying the text 'This sets the Title of the Pass' and 'Please set the Pass Title'. A text input field contains the text 'Visitor Pass'. The dialog box includes 'Cancel' and 'OK' buttons. In the background, the main interface features a navigation menu with options like 'Home', 'Residential Records', 'Issue Visitor Pass', 'Find Other Data', 'Reports', and 'Administrative'. Below the menu, there are several buttons for configuration: 'Set Property Type', 'Set Community Name', 'Set Visitor Pass Options', 'Set Gate Actuator Type', and 'Set Visitor Input Options'. A blue 'Developer' button is also visible. The footer of the screen contains the text: 'Licensed To: Your Name Here', 'Copyright © 2005-2015 System Design Wizards, Inc. All rights reserved.', and 'http://onguardgate.com'. A browser address bar at the bottom shows '100 Browse'.

Administrative Functions Screen



Please press Set Community Speed Limit

The screenshot shows the ON-GUARD Administrative Functions screen. At the top, there is a navigation bar with buttons for Home, Residentail Records, Issue Visitor Pass, Find Other Data, Reports, and Administrative. Below this is a header area with "Your Community Name Here" and the date "November 12, 2015". The main content area contains several buttons: "Property Type", "Community Name", "Pass Options" (highlighted in blue), "Set Gate Actuator Type", and "Set Visitor Input Options". A modal window titled "Set Visitor Pass Options" is open, containing buttons for "Select Visitor Pass Type", "Set Pass Title", "Set Community Speed Limit", "Set Community Pass Rule #1", "Set Community Pass Rule #2", "Set Community Pass Rule #3", "Set Community Pass Rule #4", "Set Community Pass Rule #5", "Set Community Pass Rule #6", "Set Pass Left Message", and "Set Pass Bottom Message". A blue callout box points to the "Set Community Speed Limit" button. At the bottom of the modal, it says "Please click outside the window to close". The footer of the screen includes "Licensed To: Your Name Here", "Copyright © 2005-2015 System Design Wizards, Inc. All rights reserved.", and "http://onguardgate.com".

Administrative Functions Screen



Please type in the Community Speed Limit here. Press OK to continue.

The screenshot shows the 'Administrative' section of the ON-GUARD software. A modal dialog box titled 'Set Visitor Pass Options' is open, with the 'System Message' section selected. The message text reads: 'This will set the speed limit message in the Visitor Pass' and 'Please set the Speed Limit'. A text input field contains the number '15'. The dialog has 'Cancel' and 'OK' buttons. The background interface includes a navigation menu with 'Home', 'Residential Records', 'Issue Visitor Pass', 'Find Other Data', 'Reports', and 'Administrative'. Below the menu are several buttons: 'Property Type', 'Community Name', 'Pass Options', 'Set Gate Actuator Type', 'Set Visitor Input Options', and 'Developer'. The footer contains the text: 'Licensed To: Your Name Here', 'Copyright © 2005-2015 System Design Wizards, Inc. All rights reserved.', and 'http://onguardgate.com'. A browser address bar at the bottom shows '100 | Browse'.

Administrative Functions Screen



Next, please press the Set Community Pass Rule #1 button.

The screenshot shows the ON-GUARD Administrative Functions screen. At the top, there is a navigation bar with buttons for Home, Residentail Records, Issue Visitor Pass, Find Other Data, Reports, and Administrative. Below this is a header area with "Your Community Name Here" and the date "November 12, 2015". The main content area contains several buttons: "Property Type", "Community Name", "Pass Options" (highlighted in blue), "Set Gate Actuator Type", and "Set Visitor Input Options". A modal window titled "Set Visitor Pass Options" is open, containing buttons for "Select Visitor Pass Type", "Set Pass Title", "Set Community Speed Limit", "Set Community Pass Rule #1" (highlighted with a blue box and an arrow from the callout), "Set Community Pass Rule #2", "Set Community Pass Rule #3", "Set Community Pass Rule #4", "Set Community Pass Rule #5", "Set Community Pass Rule #6", "Set Pass Left Message", and "Set Pass Bottom Message". At the bottom of the modal, it says "Please click outside the window to close". The footer of the screen includes "Licensed To: Your Name Here", "Copyright © 2005-2015 System Design Wizards, Inc. All rights reserved.", and "http://onguardgate.com". A browser window is visible at the bottom with the address bar showing "Browse".

Administrative Functions Screen



Please type in 1. No parking on the GRASS and press OK to continue.

The screenshot displays the ON-GUARD administrative interface. At the top, a navigation bar includes links for Home, Residential Records, Issue Visitor Pass, Find Other Data, Reports, and Administrative. Below this, a header area shows 'Your Community Name Here' and the date 'November 12, 2015'. The main content area features several buttons: 'Property Type', 'Community Name', 'Pass Options' (highlighted in blue), 'Set Gate Actuator Type', and 'Set Visitor Input Options'. A 'Developer' button is also visible at the bottom. Overlaid on the interface is a 'Visitor Pass Options' dialog box with the title 'Set Visitor Pass Options'. It contains buttons for 'Select Visitor Pass Type' and 'Set Pass Title', and several 'Set Comm' buttons. A 'System Message' pop-up is also present, containing the text: 'This will set the text for Pass Rule 1', 'Please enter the text for Rule 1', and a text input field containing '1. No Commercial Traffic'. The pop-up also has 'Cancel' and 'OK' buttons. At the bottom of the screen, there is a footer with the text: 'Licensed To: Your Name Here', 'Copyright © 2005-2015 System Design Wizards, Inc. All rights reserved.', and 'http://onguardgate.com'. A browser status bar at the very bottom shows '100 | Browse'.

Administrative Functions Screen



Next, please press the Set Community Pass Rule #2 button.

The screenshot shows the ON-GUARD administrative interface. At the top, there is a navigation bar with buttons for Home, Residentail Records, Issue Visitor Pass, Find Other Data, Reports, and Administrative. Below this is a header area with 'Your Community Name Here' and the date 'November 12, 2015'. The main content area contains several buttons: 'Property Type', 'Community Name', 'Pass Options' (highlighted in blue), 'Set Gate Actuator Type', and 'Set Visitor Input Options'. A modal window titled 'Set Visitor Pass Options' is open, containing buttons for 'Select Visitor Pass Type', 'Set Pass Title', 'Set Community Speed Limit', 'Set Community Pass Rule #1', 'Set Community Pass Rule #2', 'Set Community Pass Rule #3', 'Set Community Pass Rule #4', 'Set Community Pass Rule #5', 'Set Community Pass Rule #6', 'Set Pass Left Message', and 'Set Pass Bottom Message'. A blue callout box points to the 'Set Community Pass Rule #2' button. At the bottom of the modal, it says 'Please click outside the window to close'. The footer of the page includes 'Licensed To: Your Name Here', 'Copyright © 2005-2015 System Design Wizards, Inc. All rights reserved.', and 'http://onguardgate.com'. A browser window is visible at the very bottom with the address bar showing 'Browse'.

Administrative Functions Screen



Please type 2. No Parking on Sidewalk and press OK to continue.

The screenshot shows the 'Administrative' section of the ON-GUARD software. A 'Set Visitor Pass Options' dialog box is open, displaying a 'System Message' that reads: 'This will set the text for Pass Rule 2'. Below the message is a text input field containing '2. No Parking on Sidewalk.' and 'OK' and 'Cancel' buttons. The background interface includes a navigation menu with 'Home', 'Residential Records', 'Issue Visitor Pass', 'Find Other Data', 'Reports', and 'Administrative'. A 'Your Community Name Here' field is visible, along with buttons for 'Set Gate Actuator Type', 'Set Visitor Input Options', and 'Set Visitor Pass Options'. The footer contains 'Licensed To: Your Name Here', 'Copyright © 2005-2015 System Design Wizards, Inc. All rights reserved.', and 'http://onguardgate.com'. A browser address bar at the bottom shows '100 | Browse'.

Administrative Functions Screen



Next, please press the Set Community Pass Rule #3 button.

The screenshot shows the ON-GUARD administrative interface. At the top, there is a navigation bar with buttons for Home, Residentail Records, Issue Visitor Pass, Find Other Data, Reports, and Administrative. Below this is a header area with 'Your Community Name Here' and the date 'November 12, 2015'. The main content area contains several buttons: 'Property Type', 'Community Name', 'Pass Options' (highlighted in blue), 'Set Gate Actuator Type', and 'Set Visitor Input Options'. A modal window titled 'Set Visitor Pass Options' is open, displaying a grid of buttons: 'Select Visitor Pass Type', 'Set Pass Title', 'Set Community Speed Limit', 'Set Community Pass Rule #1', 'Set Community Pass Rule #2', 'Set Community Pass Rule #3' (indicated by an arrow from the callout), 'Set Community Pass Rule #4', 'Set Community Pass Rule #5', 'Set Community Pass Rule #6', 'Set Pass Left Message', and 'Set Pass Bottom Message'. At the bottom of the modal, it says 'Please click outside the window to close'. The footer of the page includes 'Licensed To: Your Name Here', 'Copyright © 2005-2015 System Design Wizards, Inc. All rights reserved.', and 'http://onguardgate.com'. A browser window is visible at the bottom with the address bar showing 'Browse'.

Administrative Functions Screen



Please type in 3. No Commercial Vehicles.

The screenshot shows the 'Administrative' section of the ON-GUARD software. A dialog box titled 'Set Visitor Pass Options' is open, with a 'System Message' box containing the text: 'This will set the text for Pass Rule 3'. Below this, a text input field contains '3. No Commercial Vehicles.'. The background interface includes a navigation menu with 'Issue Visitor Pass' selected, and buttons for 'Set Gate Actuator Type', 'Set Visitor Input Options', and 'Developer'. The footer contains the text: 'Licensed To: Your Name Here', 'Copyright © 2005-2015 System Design Wizards, Inc. All rights reserved.', and 'http://onguardgate.com'. A browser window title 'Browse' is visible at the bottom.

Administrative Functions Screen



Next, please press the Set Community Pass Rule #4 button.

The screenshot shows the ON-GUARD administrative interface. At the top, there is a navigation bar with buttons for Home, Residentail Records, Issue Visitor Pass, Find Other Data, Reports, and Administrative. Below this is a header area with 'Your Community Name Here' and the date 'November 12, 2015'. The main content area contains several buttons: 'Property Type', 'Community Name', 'Pass Options' (highlighted in blue), 'Set Gate Actuator Type', and 'Set Visitor Input Options'. A modal window titled 'Set Visitor Pass Options' is open, containing buttons for 'Select Visitor Pass Type', 'Set Pass Title', 'Set Community Speed Limit', 'Set Community Pass Rule #1', 'Set Community Pass Rule #2', 'Set Community Pass Rule #3', 'Set Community Pass Rule #4' (indicated by an arrow from the callout), 'Set Community Pass Rule #5', 'Set Community Pass Rule #6', 'Set Pass Left Message', and 'Set Pass Bottom Message'. At the bottom of the modal, it says 'Please click outside the window to close'. The footer of the page includes 'Licensed To: Your Name Here', 'Copyright © 2005-2015 System Design Wizards, Inc. All rights reserved.', and 'http://onguardgate.com'. A browser window is visible at the very bottom with the address 'Browse' and a page number '100'.

Administrative Functions Screen



Please type in 4. No Soliciting and press OK to continue.

The screenshot shows the 'Administrative' section of the ON-GUARD software. A 'Set Visitor Pass Options' dialog box is open, containing buttons for 'Select Visitor Pass Type', 'Set Pass Title', 'Set Community Speed Limit', 'Set Community Pass Rule #1', 'Set Community Pass Rule #2', and 'Set Community Pass Rule #3'. A 'System Message' pop-up is displayed over the dialog, stating: 'This will set the text for Pass Rule 4. Please enter the text for Rule 4' followed by a text input field containing '4. No Soliciting.' and 'Cancel' and 'OK' buttons. The background interface includes a navigation menu with 'Home', 'Residential Records', 'Issue Visitor Pass', 'Find Other Data', 'Reports', and 'Administrative'. Other visible buttons include 'Property Type', 'Community Name', 'Set Gate Actuator Type', 'Set Visitor Input Options', and 'Developer'. The footer contains 'Licensed To: Your Name Here', 'Copyright © 2005-2015 System Design Wizards, Inc. All rights reserved.', and 'http://onguardgate.com'. A browser address bar at the bottom shows '100 | Browse'.

Administrative Functions Screen



Next, please press the Set Community Pass Rule #5 button.

The screenshot shows the ON-GUARD administrative interface. At the top, there is a navigation bar with buttons for Home, Residentail Records, Issue Visitor Pass, Find Other Data, Reports, and Administrative. Below this is a header area with 'Your Community Name Here' and the date 'November 12, 2015'. The main content area contains several buttons: 'Property Type', 'Community Name', 'Pass Options', 'Set Gate Actuator Type', and 'Set Visitor Input Options'. A modal window titled 'Set Visitor Pass Options' is open, displaying a grid of buttons for configuring pass settings. A blue callout box points to the 'Set Community Pass Rule #5' button in the modal. The modal also includes a 'Set Pass Bottom Message' button and a note: 'Please click outside the window to close'. At the bottom of the screen, there is a footer with 'Licensed To: Your Name Here', 'Copyright © 2005-2015 System Design Wizards, Inc. All rights reserved.', and 'http://onguardgate.com'. A browser window is visible at the very bottom with the address 'Browse' and a zoom level of 100%.

Administrative Functions Screen



Please type in 5. No Parking on Street and press OK to continue.

The screenshot displays the 'Administrative' section of the ON-GUARD software interface. A 'Set Visitor Pass Options' dialog box is open, containing buttons for 'Select Visitor Pass Type', 'Set Pass Title', 'Set Community Speed Limit', and 'Set Community Pass Rule #1'. A 'System Message' dialog box is also open, displaying the text: 'This will set the text for Pass Rule 5' and 'Please enter the text for Rule 5'. A text input field in the System Message dialog contains the text '5. No Parking on Street'. The background shows various menu options like 'Property Type', 'Community Name', and 'Set Gate Actuator Type'. The footer includes 'Licensed To: Your Name Here', 'Copyright © 2005-2015 System Design Wizards, Inc. All rights reserved.', and 'http://onguardgate.com'.

Administrative Functions Screen



Next, please press the Set Community Pass Rule #6 button.

The screenshot shows the ON-GUARD administrative interface. At the top, there is a navigation bar with buttons for Home, Residentail Records, Issue Visitor Pass, Find Other Data, Reports, and Administrative. Below this is a header area with 'Your Community Name Here' and the date 'November 12, 2015'. The main content area contains several buttons: 'Property Type', 'Community Name', 'Pass Options', 'Set Gate Actuator Type', and 'Set Visitor Input Options'. A modal dialog box titled 'Set Visitor Pass Options' is open, containing buttons for 'Select Visitor Pass Type', 'Set Pass Title', 'Set Community Speed Limit', 'Set Community Pass Rule #1', 'Set Community Pass Rule #2', 'Set Community Pass Rule #3', 'Set Community Pass Rule #4', 'Set Community Pass Rule #5', 'Set Community Pass Rule #6', 'Set Pass Left Message', and 'Set Pass Bottom Message'. A blue callout box points to the 'Set Community Pass Rule #6' button. At the bottom of the dialog, it says 'Please click outside the window to close'. The footer of the screen includes 'Licensed To: Your Name Here', 'Copyright © 2005-2015 System Design Wizards, Inc. All rights reserved.', and 'http://onguardgate.com'. A browser window is visible at the very bottom with the address 'Browse' and a zoom level of 100.

Administrative Functions Screen



Please type in from 2 AM to 6 AM and press OK to continue.

The screenshot displays the 'Administrative' section of the ON-GUARD software. A 'Set Visitor Pass Options' dialog box is open, containing several configuration buttons: 'Select Visitor Pass Type', 'Set Pass Title', 'Set Community Speed Limit', 'Set Community Pass Rule #1', 'Set Community Pass Rule #2', 'Set Community Pass Rule #3', 'Set Community Pass Rule #4', 'Set Community Pass Rule #5', and 'Set Message'. A 'System Message' dialog box is overlaid on top, with the text: 'This will set the text for Pass Rule 6', 'Please enter the text for Rule 6', and a text input field containing 'from 2 AM to 6 AM'. The 'System Message' dialog also has 'Cancel' and 'OK' buttons. The background shows the main administrative interface with a navigation menu and various settings options.

Administrative Functions Screen



Next, please press the Set Pass Left Message button.

The screenshot shows the 'Administrative' section of the ON-GUARD software. A modal window titled 'Set Visitor Pass Options' is open, displaying several configuration buttons. A blue callout box points to the 'Set Pass Left Message' button. The background interface includes a navigation menu with options like 'Home', 'Residential Records', 'Issue Visitor Pass', 'Find Other Data', 'Reports', and 'Administrative'. The main content area has a header 'Your Community Name Here' and a date 'November 12, 2015'. Below the header are buttons for 'Property Type', 'Community Name', 'Pass Options', 'Set Gate Actuator Type', and 'Set Visitor Input Options'. A 'Developer' button is also visible. The footer contains the text 'Licensed To: Your Name Here', 'Copyright © 2005-2015 System Design Wizards, Inc. All rights reserved.', and 'http://onguardgate.com'. A browser window is visible at the bottom with the address 'Browse' and a zoom level of '100'.

Administrative Functions Screen



Please type in Drive Safely and press OK to continue.

The screenshot displays the 'Administrative' section of the ON-GUARD software. A 'Set Visitor Pass Options' dialog box is open, with buttons for 'Select Visitor Pass Type', 'Set Pass Title', 'Set Community Speed Limit', and 'Set Community Pass Rule #1'. A 'System Message' dialog box is also open, containing the text 'Please enter the text for the Message on the Left' and a text input field with 'Drive Carefully!' entered. A blue callout box on the left contains the instruction 'Please type in Drive Safely and press OK to continue.' with an arrow pointing to the input field. The background shows a navigation menu with 'Residential Records', 'Issue Visitor Pass', 'Find Other Data', 'Reports', and 'Administrative'. The footer includes 'Licensed To: Your Name Here', 'Copyright © 2005-2015 System Design Wizards, Inc. All rights reserved.', and 'http://onguardgate.com'.

Administrative Functions Screen



Next, please press the Set Pass Bottom Message button.

The screenshot shows the 'Administrative' section of the ON-GUARD software. A modal dialog box titled 'Set Visitor Pass Options' is open, containing several configuration buttons. A blue callout box points to the 'Set Pass Bottom Message' button. The background interface includes a navigation menu with options like 'Home', 'Residential Records', 'Issue Visitor Pass', 'Find Other Data', 'Reports', and 'Administrative'. Below the menu, there are input fields for 'Property Type', 'Community Name', and 'Pass Options', along with buttons for 'Set Gate Actuator Type', 'Set Visitor Input Options', and 'Developer'. The footer contains copyright information and the website URL.

ON-GUARD

Home Residential Records Issue Visitor Pass Find Other Data Reports Administrative

Your Community Name Here November 12, 2015

Property Type

Community Name

Pass Options

Set Gate Actuator Type

Set Visitor Input Options

Developer

Visitor Pass Options

Set Visitor Pass Options

Select Visitor Pass Type Set Pass Title

Set Community Speed Limit Set Community Pass Rule #1

Set Community Pass Rule #2 Set Community Pass Rule #3

Set Community Pass Rule #4 Set Community Pass Rule #5

Set Community Pass Rule #6 Set Pass Left Message

Set Pass Bottom Message

Please click outside the window to close

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100 Browse

Administrative Functions Screen



Please type in
****CHILDREN AT
PLAY**** and press OK
to continue.

The screenshot shows the 'Administrative' section of the ON-GUARD software. A dialog box titled 'Set Visitor Pass Options' is open, with a 'System Message' sub-dialog box. The 'System Message' dialog has a text input field containing '****CHILDREN AT PLAY****' and 'OK' and 'Cancel' buttons. The background interface includes a navigation menu with 'Home', 'Residential Records', 'Issue Visitor Pass', 'Find Other Data', 'Reports', and 'Administrative'. Below the menu are fields for 'Your Community Name Here' and 'November 12, 2015'. A 'Visitor Pass Options' window is also visible, containing buttons for 'Select Visitor Pass Type', 'Set Pass Title', 'Set Community Speed Limit', and 'Set Community Pass Exp. Date #1'. Other buttons on the screen include 'Property Type', 'Community Name', 'Pass Options', 'Set Gate Actuator Type', 'Set Visitor Input Options', and 'Developer'.

Standard Visitor Pass Screen



OGLevel100V43DEMO1

Your Community Name Here Pass Number

Visitor Pass

Visitor Name Vehicle Plate Vehicle State

Resident Name Address

Directions

From Expiration

- 1. No Commercial Traffic
- 2. No Parking on Sidewalk.
- 3. No Commercial
- 4. No Soliciting.
- 5. No Parking on Street from 2 AM to 6 AM

****CHILDREN AT PLAY****

Security Officer Issuing the Pass:

You are now viewing the Standard Visitor Pass with all the options you typed in!

Administrative Functions Screen



Click outside the window to close.

The screenshot displays the 'Administrative' section of the ON-GUARD software. A modal window titled 'Set Visitor Pass Options' is open, containing several configuration buttons: 'Select Visitor Pass Type', 'Set Pass Title', 'Set Community Speed Limit', 'Set Community Pass Rule #1' through '#6', 'Set Pass Left Message', and 'Set Pass Bottom Message'. A blue callout box on the left contains the text 'Click outside the window to close.' A blue button labeled 'Developer' is also visible. The background shows a blurred image of a gate actuator. The footer includes the text: 'Licensed To: Your Name Here', 'Copyright © 2005-2015 System Design Wizards, Inc. All rights reserved.', and 'http://onguardgate.com'. A browser address bar at the bottom shows '100 Browse'.

Administrative Functions Screen



You are now at the Administrative Functions Screen.

Administrative Functions Screen



OGLevel100V43DEMO1 - 2

ON-GUARD Home Residential Records Issue Visitor Pass Find Other Data Reports Administrative

Administrative Functions Your Community Name Here November 12, 2015

Set Property Type Set City, State, Zip

Set Community Name User Setup

Set Visitor Pass Options Delete Guard Record

Set Gate Actuator Type Delete Expired Records

Set Visitor Input Options Delete Blank Records

Press to view Visitor Input Screen Options

Developer Only

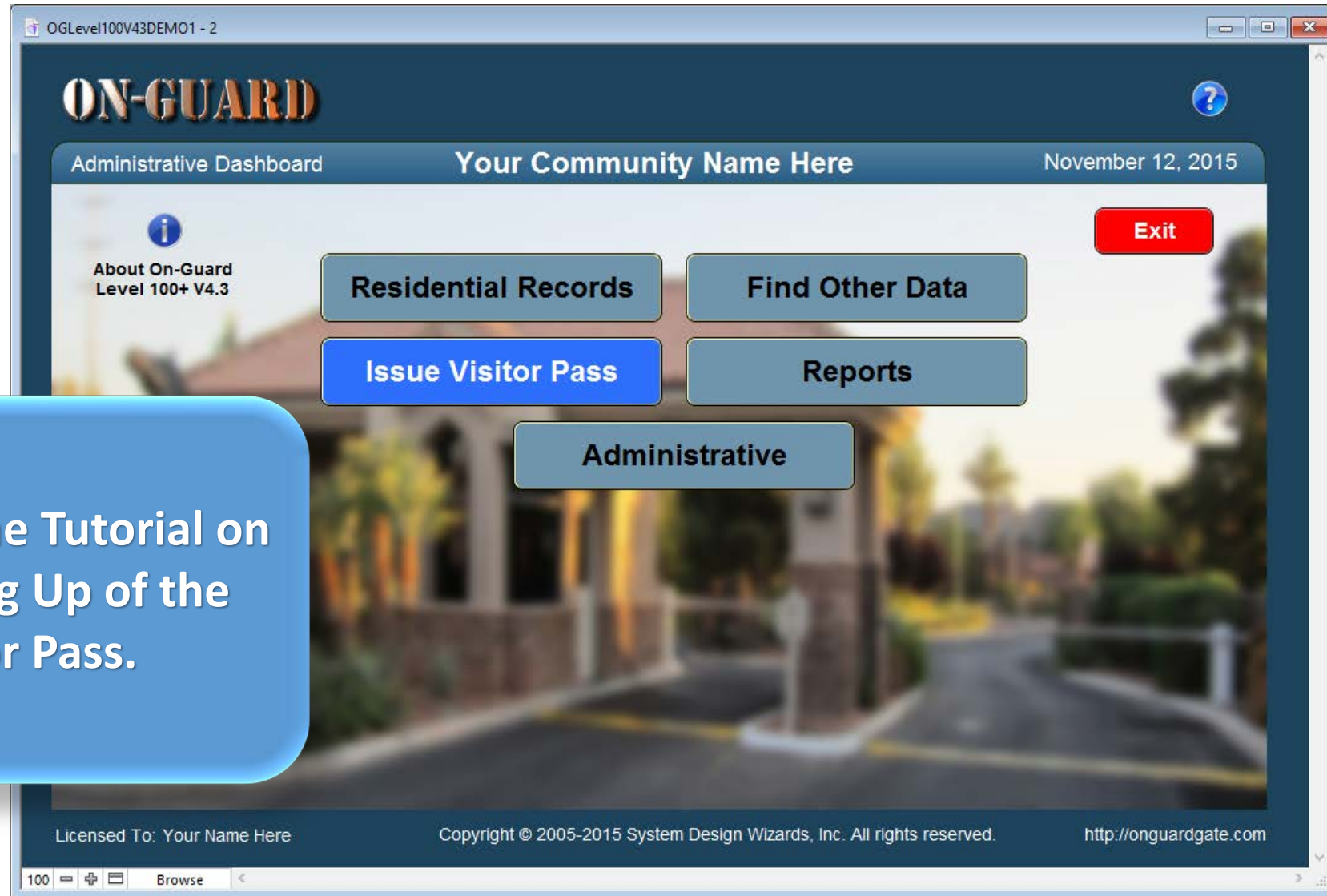
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100 Browse

Press the Left Arrow to return to the Administrative Dashboard.

Main Navigation Screen

ON-GUARD



This ends the Tutorial on the Setting Up of the Visitor Pass.