

ON-GUARD

GATE SECURITY CONTROL



Tutorial Series

Add a Barred Guest
As an Administrator

The Welcome Screen

ON-GUARD

The image shows a screenshot of a web browser window displaying the ON-GUARD Welcome Screen. The browser window title is "OGLV100V5". The page has a dark blue header with the "ON-GUARD" logo in a stylized, metallic font. Below the header, there is a navigation bar with "Home" on the left, "Your Community Name Here" in the center, and "November 10, 2016" on the right. The main content area features a large background image of a building and palm trees. Overlaid on this image is the text "WELCOME TO ON-GUARD VISITOR GATE ACCESS CONTROL" in a bold, white and gold font. Below the text is a small, colorful illustration of a gated community with a fence and houses. At the bottom center of the main content area is a light blue button labeled "Continue". A blue callout box with rounded corners is positioned to the left of the "Continue" button, containing the text "Press the Continue button to proceed." with an arrow pointing to the button. The footer of the page contains the text "Licensed To: Your Name Here", "Copyright © 2005-2016 System Design Wizards, Inc. All rights", and "http://onguardgate.com". The browser's address bar shows "100" and "Browse".

Press the Continue button to proceed.

Continue

Entering a Barred Guest

ON-GUARD

You will be taken to this screen automatically

OGLV100V5

ON-GUARD
ISSUE VISITOR PASS

Exit

?

PASS TYPE

ACTIONS

FIND

Harry Homeowner

First Name	Last Name	Resident Code
Harry	Homeowner	RESIDENT OWNER
Mabel	Homeowner	CO-RESIDENT

Restricted Entry **YES**

Resident Type **RENTER**

Account # 100-1A

ID# 1

Address 5540 North Ocean Drive 100-1A

City Singer Island

State FL

Zip 33404

Phone Cell 561-848-2256 772-204-5865

Pin # 1234Z

Email hhomeowner@onguardsales.com

Directions From stop light make right. House is on the left.

Data Contact

Names Guests Barred Notes Contractor Vehicles Owners Visitors Map

of Records: 2

Picture

First Name Harry

Last Name Homeowner

Res Code RESIDENT OWNER

Picture

First Name Mabel

Last Name Homeowner

Res Code CO-RESIDENT

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http://onguardgate.com

100 Browse

Entering a Barred Guest

ON-GUARD

OGLV100V5

ON-GUARD
ISSUE VISITOR PASS

Exit

?

PASS TYPE

ACTIONS

FIND

Harry Homeowner

First Name	Last Name	Resident Code
Harry	Homeowner	RESIDENT OWNER
Mabel	Homeowner	CO-RESIDENT

Restricted Entry **YES**

Resident Type **ENTERED**

Account

Account

Phone

Email

Directions

Data

Contact

Names

Guests

Barred

Notes

Contractor

Vehicles

Owners

Visitors

Map

of Records: 0

First Name

Last Name

Status

From Date

End Date

Picture

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100

Browse

Entering a Barred Guest

ON-GUARD

The screenshot shows the ON-GUARD software interface. The main window title is 'OGLV100V5'. The header includes the 'ON-GUARD' logo and the text 'ISSUE VISITOR PASS'. There are navigation buttons for '?', 'PASS TYPE', 'ACTIONS', 'FIND', and an 'Exit' button. The main content area is titled 'Harry Homeowner' and contains a table of residents:

First Name	Last Name	Resident Code
Harry	Homeowner	RESIDENT OWNER
Mabel	Homeowner	CO-RESIDENT

Below the table are fields for 'Restricted Entry' (set to YES), 'Resident Type' (set to BENTER), 'Account', 'Phone', 'Email' (hhomeowner@onguardsales.com), and 'Directions' (From stop light make right. House is on the left).

The right-hand pane is titled 'Data' and 'Contact'. It has tabs for 'Names', 'Guests', 'Barred', 'Notes', 'Contractor', 'Vehicles', 'Owners', 'Visitors', and 'Map'. The 'Barred' tab is selected, showing '# of Records: 0'. Below this are input fields for 'First Name', 'Last Name', 'Status', 'From Date', and 'End Date', along with a 'Picture' field.

A blue callout box with white text says: 'Please press the Barred Guests Tab to continue.' An arrow points from this box to the 'Barred' tab.

At the bottom, there is a footer with 'Licensed To: Your Name Here', 'Copyright © 2005-2016 System Design Wizards, Inc. All rights reserved.', and 'http://onguardgate.com'.

Entering a Barred Guest

ON-GUARD

The screenshot shows the ON-GUARD software interface. The main window title is 'OGLV100V5'. The header includes the 'ON-GUARD' logo and the text 'ISSUE VISITOR PASS'. Navigation icons for 'PASS TYPE', 'ACTIONS', and 'FIND' are visible, along with an 'Exit' button and navigation arrows.

The main content area is titled 'Harry Homeowner'. It features a table with columns for 'First Name', 'Last Name', and 'Resident Code':

First Name	Last Name	Resident Code
Harry	Homeowner	RESIDENT OWNER
Mabel	Homeowner	CO-RESIDENT

Below the table, there are dropdown menus for 'Restricted Entry' (set to 'YES') and 'Resident Type' (set to 'BENTER').

The 'Contact' section is active, showing a 'Barred' tab. A blue callout box with the text 'Place your cursor in the First Name . Fill out the form.' points to the 'First Name' input field in the 'Barred' form. The form also includes fields for 'Last Name', 'Status', 'From Date', and 'End Date', along with a 'Picture' field. The number of records is shown as '# of Records: 0'.

At the bottom of the window, there is a footer with the text: 'Licensed To: Your Name Here', 'Copyright © 2005-2016 System Design Wizards, Inc. All rights reserved.', and 'http://onguardgate.com'.

The Issue Visitor Pass Screen



ON-GUARD

ISSUE VISITOR PASS

Exit

?

PASS TYPE

ACTIONS

FIND

Harry Homeowner

First Name	Last Name	Resident Code
Harry	Homeowner	RESIDENT OWNER
Mabel	Homeowner	CO-RESIDENT

Restricted Entry **YES**

Resident Type **RESIDENT**

Acc

Ac

Phone

Dir

Data

Contact

Names

Guests

Barred

Notes

Contractor


Vehicles

Owners

Visitors

Map

of Records: 1

First Name Picture 

Last Name

Status

From Date

End Date

First Name

Last Name

Status

From Date

End Date

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Browse

Entering a Barred Guest

ON-GUARD

OGLV100V5

ON-GUARD

ISSUE VISITOR PASS

Exit

ACTIONS FIND

Harry Homeowner

First Name	Last Name	Res
Harry	Homeowner	RES
Mabel	Homeowner	CO-

Restricted Entry **YES**

Resident Type **RENTER**

Account # 100-1A

ID# 1

Address 5540 North Ocean Drive 100-1A

City Singer Island

State FL

Zip 33404

Phone Cell 561-848-2256 772-204-5865

Pin # 1234Z

Email hhomeowner@onguardsales.com

Directions From stop light make right. House is on the left.

Contractor Vehicles Owners Visitors Map

of Records: 1

Picture

Picture

First Name

Last Name

Status

From Date

End Date

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ON-GUARD

GATE SECURITY CONTROL



Tutorial Series

Thanks for Watching!